

October 4, 2007  
Port Washington, WI

The Public Works Committee met at the Highway Department Office.

Present: Supervisors Kaul, Kletti, Rothstein and Uselding. Staff: Public Works Director Dreblow, Interim Parks Director Struck, Building Superintendents Hicks and Behlen, Pro Shop Manager Lesar, Highway Patrol Superintendent Tackes and County Clerk Winkelhorst.

Others present: Bill Schanen-Ozaukee Press

Absent: Supervisor Grosklaus

Call to Order/Proper Notice/Adoption of Agenda: Chairperson Kaul called the meeting to order at 8:05 A.M. Ms. Winkelhorst assured the committee that the meeting was properly noticed. Chairperson Kaul requested to change the order of the agenda. Motion made by Supervisor Kletti, seconded by Supervisor Uselding to adopt the agenda as amended. All members present voting aye. Motion carried. (4-0)

Public Comments/Correspondence/Communications: There was no public comment at this time.

Chairperson Kaul stated that he received a phone call from Larry Jentges regarding the condition of the off ramps from Hwy LL to Hwy 33. Mr. Dreblow reported that Highway Superintendent Banton reviewed the condition of the ramps and provided an estimate of \$111,500 for an overlay to do the north and south ramps and the mainline from the two construction joints. Mr. Dreblow provided a brief history stating that the Hwy 33 project was originally suppose to be done in 1998 and has continually been delayed. The Wisconsin Department of Transportation (DOT) said that the ramps could be closed and then to do the mainline which would cost \$55,000 for the overlay. This overlay would possibly last approximately three years. The Highway Department has been patching the ramps and mainline for several years. There is no money in the 2007 or 2008 proposed budget. Money would have to come from another project. This would just be a temporary fix because this bridge will be removed when Hwy 33 is redone.

Chairperson Kaul received an invitation to the reopening of the new Fabco facility in Milwaukee.

Mr. Dreblow stated that Highway Superintendent Leppla attended the annual equipment auction in Dodge County on September 29. The total amount received for the county equipment was approximately \$47,000 and there will be an 8% auction fee taken off the top. Supervisor Uselding would like a list of items that will go to the auctions.

Information was received on the 2008 Winter Highway Conference January 28-30 at the Kalahari Convention Center in Wisconsin Dells.

The Highway Department will be working with Public Health on Saturday October 13 for the Ozaukee County Medication Take Back Program.

Mr. Dreblow reported that Town of Cedarburg has provided a copy of a request that they are making for a rustic road designation. They would like to designate a two mile stretch of Covered Bridge Road between Cedar Creek Road and Cedar Sauk Road. Informational item only.

Mr. Dreblow received a revised 2008 General Transportation Aides estimate at \$1,054,627.38.

Town of Cedarburg has petitioned the state to review the speed limit on Hwy 181 from Sycamore St. to Hwy 60 to adjust the speed from 45 to 35 mph. The state will also do an evaluation of putting in a roundabout at Sycamore St. The DOT is suggesting that the County consider lowering the speed limit from Hwy 60 northwest on Hwy NN for about a ¼ to ½ mile from 55 to 45 mph. Mr. Dreblow has referred this matter to the Traffic Safety Committee but at the same time Town of Cedarburg has a request before the Traffic Safety Committee to lower the speed limit from 55 to 35 mph for ½ mile north on Hwy NN and then to 45 mph to the county line. Discussion.

Chairperson Kaul presented Bill Rausch, Mechanic at Hawthorne Hills Golf Course for 30 years of service. The committee extended their appreciation and congratulations.

Mr. Struck received a thank you note from the Cedarburg School District for providing them with a golf cart for their outdoor education program for Camp Minikani, a thank you from the City of Mequon for assistance with their 50th Anniversary Celebration and a thank you from the Fredonia Lions Club for assistance with their annual family picnic at Waubedonia Park.

Chairperson Kaul moved ahead in the agenda.

#### Parks & Planning Items:

Status Report on Interurban Trail Bridge Project and Proposed Cost Estimating Services: Mr. Dreblow, County Administrator Meaux, County Board Chairperson Brooks and Mr. Struck met with DOT staff, DARR Engineering and Bloom Consultants to discuss project schedule for rebidding, additional engineering fees related to the rebidding and determining whether or not any redesign to go to a steel structure constituted a major redesign. Bloom Consultants is adamant that their estimate was accurate and appropriate and will not provide the additional redesign engineering fees at no cost to the county. “Major redesign” terminology can create a problem with the funding. The estimate from Bloom to redesign and rebid the project as a steel structure would be \$47,000 in additional engineering fees which the county would be responsible for and if to rebid the project as a steel and concrete structure the additional fees would be \$67,000 which would have 80% funding. The DOT is not confident in the original estimate. To gain a level of confidence in the cost of the bridge there was discussion on doing a peer review. This would constitute retaining a different uninterested independent engineering firm to look at the cost estimate from Bloom to determine whether or not there are any inaccuracies in it and offer some recommendations on what could be changed on the concrete structure with a resulting reasonable cost estimate. Mr. Dreblow stated it would also look at a recommended design for a prefabricated truss bridge and how would that substructure change. Discussion on funding. Mr. Dreblow explained the proposal that came from Earth Tech for an Independent Construction Cost Evaluation, which would be to prepare a conceptual design for the prefabricated steel truss bridge, evaluate alternate substructure units, contact suppliers and contractors, estimate quantities and prepare an estimate of probable cost for a fee of \$5,000. As stated as alternate #1 – Bid Evaluation - Earth Tech would evaluate bid received, compare to Bloom’s engineering estimate and determine whether or not it would make sense to rebid as an alternate with a steel truss for a fee of \$1,500. Alternate #2 – Plan Modifications would be to evaluate the existing plans for the concrete structure and suggest modifications that could be made to reduce the overall cost and prepare an estimate of the cost reduction for a fee of \$2,500. The work would be completed in 30 days. This would be an investment of \$9,000 to determine whether or not to proceed with the project. Discussion.

Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to authorize Public Works Director Dreblow to accept the proposal and sign the agreement from Earth Tech for a an Independent Construction Cost Evaluation not to exceed \$9,000. All members present voting aye. Motion carried. (4-0)

Management/Financial Reports: Mr. Lesar reported on the golf courses stating that with the improved weather we should be able to make up some of the lost revenues by the end of the year. Advertising in the paper has gotten good responses. The green aeration work has been completed.

Mr. Struck distributed informational pamphlets given to him by Kit Keller, regarding bicycle racks on buses. Discussion.

Mr. Struck reported on hunting at Lion's Den Gorge Nature Preserve stating that the bow hunting season has begun and there are 11 hunters signed up to date for the lottery for gun hunting. He further reported that the park is posted and signed very well. There have been signs posted by anonymous people who are concerned about the hunting in the park and closing the park during gun hunting. These signs note the telephone numbers of people to contact such as County Board Chairperson, County Administrator and Mr. Struck.

Mr. Struck reviewed the issue regarding parking at Tendick Park for the Cross Country meets and stated that he will be coming to the committee with a formal policy by the end of the year.

Supervisor Rothstein stated that she received a compliment from a Town of Fredonia citizen on the wonderful clean up work that is done at Waubedonia Park by the Park Caretaker Dave Nowak.

Mr. Struck reported that the native prairie seeding has been completed at the Lions Den Gorge Nature Preserve. Wisconsin Department of Natural Resources (DNR) grant reimbursement funds for Lions Den were being held back based on getting the handicap accessible parking lot completed. The work and the review has been completed and funds should be released shortly.

Mr. Struck reviewed the proposed organizational chart for the Planning and Parks Department stating the loss of support for the Planning area. He will review this with the Administrative Committee and would like to request a full-time position in planning. Discussion on staffing issues.

Facilities Management Items:

Status of Jail Floor Slab Repair: Mr. Behlen stated that on October 13 a test area to will be done to determine the effects of the repair on the walls and door frames. Mr. Behlen is recommending that because the price was under the original estimate that after a few weeks of settling he would like to finish with this contractor. The cost savings would be in work being done but also in the Request for Proposal (RFP) writing and pre-construction meetings by Earth Tech as the cost will be below the threshold for the RFP. This test project will cost \$2,000 and that will get almost one-third of the project done. Earth Tech would just work exclusively with the present contractor, if the test are works out favorably thus eliminating the RFP process. Informational item only.

Justice Center First Floor Hallway Painting/Wallpapering Project: Ed Weber provided a proposal for replacing the wallpapering of \$19,326 but did not provide an estimate for painting as he would not know the prep work that is required. Dale Schauble provided a proposal for removal of the wallpaper, prep the wall and painting of \$9,450. Discussion.

Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve the proposal from Dale Schauble for \$9,450, proceed with the painting and to get a proposal on wallpapering the lower half. All members present voting aye. Motion carried. (4-0)

Window Repairs at the Justice Center: Mr. Behlen explained that there are two windows where the seal between the frame and the glass has failed and will need to be rechaulked. Mr. Behlen's recommendation is to do all the windows on the south and west side. Dirkse Glass has presented a bid of \$5,400 to do 30 openings which has 6 windows in each opening.

Motion made by Supervisor Kletti, seconded by Supervisor Uselding to authorize the window repair by Dirkse Glass for a cost of \$5,400. All members present voting aye. Motion carried. (4-0)

Update on Asbestos Removal at Former Jail and Proposed Utility Relocations and Building Demolition Plans: Mr. Hicks reported that the asbestos removal at the old jail has been completed and came in \$300 under budget. The next step is to relocate the main water line and the fire protection moved over. He is waiting for two more bids to come in and to get the work done before the frost. This is in the 2008 budget and once the budget is adopted all the bids have agreed to do the work then and submit the bills for payment after January 2, 2008. If possible Mr. Hicks would use monies left over from the 2007 budget. The bids will be presented at the next meeting. The committee would like Mr. Hicks to see if the monies will be available in the 2007 budget.

Mr. Dreblow and Mr. Hicks would like permission to create an RFP for the old jail demolition. It is the consensus of the committee to grant permission for the creation of the RFP.

Review/Extension of Soccer Field Lease with Port Washington Soccer Club: Mr. Dreblow was contacted by Chuck Lanser, President of the Port Washington Soccer Club, regarding extending the lease for another 20 years. The Soccer Club could repay the cost of paving the parking lot over a period of time. Mr. Dreblow will have Highway Construction Superintendent Banton provide a cost estimate on paving the parking lot. There is willingness by the committee to extend the lease and to update the cost on paving the parking lot. No action required at this time.

Management/Financial Reports: There was nothing to report at this time.

Chairperson Kaul reverted back to the original order of the agenda.

Approve Minutes of the September 6 Meeting: Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to approve the minutes as mailed. All members present voting aye. Motion carried. (4-0)

Transit Services Items:

2005 Audit Results: Mr. Dreblow stated that the state did audit for the 2005 expenditures which was the last year that G & G was the provider. Mr. Dreblow gave the report to Finance Director Lamb to review. Mr. Lamb's response was that the 2005 audit went well for the county. The state is acknowledging payment of \$92,850 due to the county.

Review/Approve Cooperative Agreement for Continuing Transportation Planning for the SE Wisconsin Region: This agreement was approved at a previous meeting and there are now some minor changes that were made by SEWRPC. Motion made by Supervisor Rothstein, seconded by Supervisor Kletti to approve the Cooperative Agreement for Continuing Transportation Plan-

ning for SE Wisconsin Region with the changes and forward to the County Board. All members present voting aye. Motion carried. (4-0)

Outdoor Advertising for Ozaukee County Express Bus: Transit Program Supervisor Siedl and Ms. Plant from STS now present. Ms. Seidl explained that she is working closely with Joe Carouso, Marketing Consultant and that there is an opportunity to do advertising at a lower rate on some billboards going into the Milwaukee area. The cost would be \$14,000 to include 6 weeks of advertising, artwork and the board itself. The artwork is vinyl and can be saved for another billboard. Funds can be utilized from the CMAQ marketing group with an 80% reimbursement. The 20% is included in the budget. Discussion. The Marketing Consultant is recommending this as a good opportunity to use outdoor advertising.

Motion made by Supervisor Uselding, seconded by Supervisor Rothstein to approve the advertising on a billboard. All members present voting aye. Motion carried. (4-0)

Management/Financial Reports: Ms. Seidl reviewed the Ozaukee Express operations report stating that ridership was up in the month of August. The ridership for the festivals was 19,070. The attendance was down slightly which seems to have been weather related. Ms. Seidl presented the update regarding maintenance and vehicle accidents/incidents/denials/complaints/compliments and service requests. Ms. Plant reported on the accidents. Total trips for the month of August were up from the previous month on the shared-ride taxi.

#### Highway Items:

Mr. Dreblow provided the committee with a copy of the cover letter, resolution approving the funding scenario and the Memorandum of Understanding (MOU) from the City of Mequon regarding Pioneer Road and Port Washington Road construction projects. In reviewing the documentation Mr. Dreblow stated that he would like to redraft the MOU to separate the projects. The following are some of the suggested changes: Item # B – the funding from the county would be *up to* \$2.5 million of STP funds, Item # C – reconstruction of Pioneer Road is not being done in accordance with the plans provided by Donahue and Assoc. The road is being built according to the county standards. Item #E – Define the limits of the jurisdictional transfer as it needs to be specific, “to state that portion of Pioneer Road lying within the corporate limits of the City of Mequon from Green Bay Road east all the way to Lake Michigan.”

On the Port Washington Road project – we will fund up to a maximum of the dollar amount that is needed in order to fund the project. The shortfall of approx. \$780,771 that is referred to is the shortfall on Pioneer Road so Mr. Dreblow would like that deleted and to say “Under Hwy W the City will fund the remaining shortfall”. Mr. Dreblow would also like to delete entirely the following “This MOU and all prior agreements of the parties related to these matters may have the option of either party to be open for further negotiations if physical construction of Port Washington Road is not commenced by 2009 year end.”

Mr. Dreblow will counter with our draft of the MOU and invite City of Mequon Administrator Szymborski to the next meeting. This item is informational only. The committee is in agreement with Mr. Dreblow’s proposed changes.

2008 Budget Meeting with Administrative Committee: Mr. Dreblow reminded the committee that the budget hearing will start at 8:00 AM tomorrow October 5 if anyone is interested in attending. Items of interest in the Highway budget will be the hotmix plant upgrade and demolition and architectural fees for design of the transit building. Discussion.

Proposed Change Orders for Waubeka Shop Addition: Mr. Dreblow stated that the results from the well water test indicate a hardness potential that may require a water softener. The plumbing lines have been modified to add a water softener if need. This was for a cost of \$256. The sec-

ond item was a proposed sink in the bathroom that was not ADA compliant per the inspector. To satisfy this requirement will add \$1,961 for a total cost of \$2,226. Because of a delay in the delivery of the sink the completion date was extended from September 18 to October 18.

Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to approve change order #3. All members present voting aye. Motion carried. (4-0)

PECFA Clean Up Project for Port Washington Shop: Mr. Dreblow reported that the work plan from Northern Environmental would be to install one new monitoring well, collect one soil sample during the installation, collect the water level and collect sample of that well and other wells, complete a letter report and prepare claim for PECFA reimbursement. The fee for this would be \$6,650 with the Department of Commerce covering \$5,847 and the balance from the county for \$803.

Motion made by Supervisor Rothstein, seconded by Supervisor Uselding to approve the amendment to the Professional Services Agreement with Northern Environmental at a cost of \$6,650. All members present voting aye. Motion carried. (4-0)

Review of Draft Report on Hot Mix/Gravel Operation: Mr. Dreblow reviewed the draft report on the cost and benefit analysis on the hotmix plant which is the financial justification for retaining the hotmix plant. Included in this report are the assumptions, other considerations, analysis, financial impacts and alternative analysis. Discussion on the report.

Agreement for Interim Inspection Services for the Covered Bridge Road Bridge: Mr. Dreblow explained that the bridge has a sufficiency rating of 4 or less which will require an annual inspection instead of every two years. Graef, Anhalt, Schloemer & Assoc.(GAS) will do the inspection. Mr. Dreblow stated that the county needs to enter into an agreement for an interim inspection at the one year point for a sum of \$650.

Motion made by Supervisor Uselding, seconded by Supervisor Kletti to approve entering into an agreement with GAS for an interim inspection of the Covered Bridge Road bridge for a fee of \$650. All members present voting aye. Motion carried. (4-0)

2008-2009 CHIP and CHIP-D Projects: Mr. Dreblow reported on the changes in the Chip program. The approximate funds from CHIP is \$170,000 and CHIP D is \$130,000. The potential project is County Hwy D through the Village of Belgium with parking lanes and gutters being the village's responsibility.

Management/Financial Reports: There is nothing further to report at this time.

Next meeting date: October 18 at 8:00 AM

Adjournment: Motion made by Supervisor Kletti, seconded by Supervisor Rothstein to adjourn. All members present voting aye. Motion carried. (4-0).

Meeting adjourned at 1:15 PM

*Julianne B. Winkelhorst*  
County Clerk