

Port Washington, Wisconsin

October 3, 2007

The Executive Committee and met in Room A-200 of the Administration Center at 8:00 AM

Executive Committee called to order by Chairperson Brooks.

Present: Chairperson Brooks, Supervisor Geracie, Supervisor Klemz, Supervisor Sopko, Supervisor Kaul, Supervisor Wirth, and Supervisor Cronce

Supervisor Barrow, Supervisor Hass Leider, Supervisor Stern, Supervisor Walerstein, County Clerk Julie Winkelhorst, County Administrator Thomas Meaux, Assistant County Administrator Jason Dzwinel, and Corporation Counsel Dennis Kenealy

Absent: Committee Members: Dean, Kaul and Sopko

Assurance that the Meeting had been Properly Noticed/Adoption of Agenda: Assurance that the meeting was properly noticed, so noted by Jason Dzwinel. Motion made by Supervisor Wirth to approve the agenda, seconded by Supervisor Geracie. Motion carried (7-0)

Approve Minutes of August 1, 2007 Meeting: Motion made by Supervisor Cronce to approve the minutes as presented, seconded by Supervisor Sopko (4-0).

Resolution - Amending The Policy And Procedure Manual Pertaining To Section 2.03 And 2.05 (Revolving Loan Fund Approval Procedure, Signatures on County Board Communications and Environmental Land Use Committee Quorum) - Supervisor Cronce moved approval of the resolution as presented, seconded by Supervisor Geracie. Administrator Meaux presented the proposed changes to the Policy and Procedure Manual, the manual as originally written required the Environment and Land Use Committee to approve Revolving Loan Fund applications for the consideration by the Administrative Committee. The practice has changed since the County Economic Development Corporation hired a full-time Executive Director, which decreased the University Extension Resource Development Agents role in the process. Currently, the County Treasurer administers the loans and reports to Administrative Committee.

Chairperson Brooks presented the proposed amendments relating to the requirement of signatures on resolutions and ordinances brought to the County Board for consideration. This amendment will not require a physical signature, but identify the County Board members who have sponsored. Supervisor Wirth suggested that this relaxes the requirements for submitting agenda items to the Board, stating that a signature makes the document official and assigns accountability, and that he would consider a digital signature an acceptable format. Supervisor Cronce inquired if the intent is to have a physical signature or identifying the sponsors that is of greater importance. Chairperson Brooks expressed concern that a requirement of physical signatures on the resolutions and ordinances included in the packets will eliminate the

current practice of allowing Committees to approve items before the County Board meeting.

Chairperson Brooks presented the final amendment, which will codify the role of the Farm Service Agency (FSA) representative's role on the Environmental and Land Use Committee. Due to the current language in the Policy and Procedure Manual the absence of the FSA representative impacts Committee quorum on non-land conservation items, this amendment will relieve the issue. Motion carried (5-2), Supervisors Wirth and Sopko voting nay.

Review/Discuss – Ozaukee County Economic Development Corporation Analysis of Local Technical College Provider Information – Chairperson Brooks inquired whether the analysis should be forwarded to the full County Board for the consideration at a mid month meeting of the County Board. Supervisor Wirth questioned if the County had an authority to unilaterally opt out of the MATC district. Committee consensus was to forward the report to County Board for informational purposes.

CLOSED SESSION – Approximately 8:15 AM – Pursuant to Section 19.85 (1)(g) of the WI State Statutes: Conferring with legal counsel concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved: Motion made by Supervisor Cronic to move the Committee into closed session, seconded by Supervisor Geracie. Assistant Administrator Dzwinel took the role, all members voting aye the Committee moved into closed session.

Meeting adjourned in closed session at 8:49 AM