

## Eastern Shores Library System Board of Trustees Meeting

Eastern Shores Library System Office

**Monday, September 24, 2007    Called to Order: 4:30 p.m.    Adjourned: 5:35 p.m.**

**Present:** Marilyn Toepel, presiding; Carol Baumann, Linda Bosman, Sara Filemyr, Howard Hoppe, Bill Jens, Sue Karlman, Nancy Lewis, Rob Nuernberg, Pat Premo, Sherry Speth, Warren Stumpe, and Joann Wiesner. **Absent:** Bill Niehaus, Sharon Nieman-Koebert. **Also present:** David Weinhold, Director; Connie Acker, TAC Advisor; Paul Onufrak, Automation Librarian; Alison Ross, Cataloger; and Paula Siefert, Recording Secretary designate.

1. **Called to Order:** At 4:30 p.m. a quorum was present so Toepel called the meeting to order. The meeting was posted with both counties on September 19 in compliance with the open meeting law.
2. **Approval of Minutes:** Jens moved, seconded by Wiesner to approve the August 27, 2007 Minutes. Motion carried by voice vote.
3. **Expenditures and Financial Report:** Jens reviewed the current expenditures of September 13 and September 24, 2007. Baumann moved to approve seconded by Wiesner, motion carried by voice vote. Trustees received the Financial Report for the eight months ended August 31, 2007. Jens reviewed the financial report. Wiesner moved to approve the budget transfers for the purchase of the 2008 delivery truck. Seconded by Baumann, motion passed by voice vote.
4. **Public Comments and Correspondence:**
  - a. Weinhold reported on the Ozaukee County Comprehensive Planning Board.
  - b. Weinhold distributed the Ozaukee County per diem and mileage information.
5. **Committees Reports:**
  - a. **Technical Advisory Report:** Acker reported on the September 18, 2007 TAC meeting.
6. **Garage Exhaust Fan Project Proposal:** Trustees received the budget committee's recommendation for installing the exhaust fan in the garage to remove excess heat in the summer. Stumpe moved to approve the budget committee's recommendation, seconded by Karlman, motion passed by voice vote.
7. **2008 Library System Budget and Annual Plan:** Trustees received the Annual Public Library Plan and 2008 Library System budget. Jens moved to approve the Annual Plan and budget and authorize the board president's signature. Seconded by Baumann, motion passed by voice vote.
8. **Group Health Insurance Resolution:** Trustees received the Wisconsin Department of Employee Trust Fund, Existing Employer Option Selection Resolution. Jens moved to approve changing to option 'Deductible HMO Option paired with the Deductible Standard PPP.' Seconded by Wiesner, motion passed by voice vote.
9. **Health and Dental Insurance Benefit Policy:** This was the first reading of the proposed policy change. Second reading and voting will be at the next meeting.

10. **Legislative Update:** Weinhold reported there still was no State Budget at this time. Weinhold reported on SB1 and AB420.

11. **Board Member Terms and Reappointment:** Trustees received the listing of board member terms expiring at the end of 2007.

12. **System Staff Reports:**

- a. Special Needs services and Publicity report from Sue Potter were received.
- b. Siefert reported on the October 25 reference workshop highlighting internet reference resources and homework help sites for youth services librarians.
- c. Onufrak distributed library to library lending and database statistics. Librarians continue to demo software to replace the SirsiDynix software. Most recently Evergreen was demonstrated.
- d. Ross reported with the new cataloging librarian, the staff been able to keep up with the monthly requests and are also working on the backlog. She also reported that the Interlibrary Loan process has been streamlined.
- e. Connie Meyer submitted the Bookmobile report.
- f. A new delivery driver has been hired to work 16 hours per week. The loan papers for the new truck will be signed on Thursday.
- g. County finance committee meetings: Sheboygan County September 25, room 119 at 2 p.m. Ozaukee County October 5 from 10 a.m. - 12 noon.

13. **Adjourn:** At 5:35 p.m. Wiesner moved to adjourn, seconded by Baumann, motion carried by voice vote.