

**CALL TO ORDER AND MEMBER INTRODUCTIONS**

Chairman Beimborn called the meeting to order at 5:32 PM. All the members present did self-introductions.

Members Present:

Al Schlecht, Cathy Stern, Ed Beimborn, Eric Rathke, Francis Kleckner, Jill Hapner, Joette Heckenbach, John Bauer, Michael Heili, Pat Marchese, Phil Beitz, Randy Tetzlaff, Roger Strohm, Ron Stadler and Susan Nelson

Members Excused:

Angie Cope, Brian Biernat, Dave Belfus, Eric Ryer, John Treffert, Katie Smith, Kit Keller, Lila Mueller and Nina Look

Members Absent:

Andy Pederson, Bob Rathsack, Bill McGill, Dave Verley, Jon Censky, Lou Hefle and Scott Heatwole

Staff Present:

Andrew Struck – Ozaukee County - Planning, Resources and Land Management Department  
Paul Roback - UW-Extension, Ozaukee County  
Nancy Anderson - Southeastern Wisconsin Regional Planning Commission (SEWRPC)  
Ben McKay - Southeastern Wisconsin Regional Planning Commission (SEWRPC)

Additional Participants:

Tom Richart - Chairperson, Comprehensive Planning Board

**AVAILABLE HANDOUTS**

- PowerPoint presentation entitled “Chapter VIII- Land Use Element”

**ASSURANCE THAT THE MEETING WAS PROPERLY NOTICED**

Andrew Struck noted that the agenda was properly noticed and posted.

**ADOPTION OF AGENDA**

**A motion was made by Mike Heili and seconded by Al Schlecht to adopt the agenda as written. All members present voting aye, the motion carried unanimously.**

**APPROVAL OF MINUTES**

**A motion was made by Phil Beitz and seconded by Mike Heili to approve the minutes of the August 7, 2007 meeting of the Ozaukee County Comprehensive Planning Citizen Advisory Committee. All members present voting aye, the motion carried unanimously.**

**UPDATE, DISCUSSION AND POSSIBLE ACTION ON THE MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING PROCESS, WDOA COMPREHENSIVE PLANNING GRANT, AND THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

- **REVIEW, DISCUSSION AND POSSIBLE ACTION ON CHAPTER VIII, “LAND USE ELEMENT” OF THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

Andrew Struck commented that the Land Use Element Chapter is not completely finished because we are still missing local planned land use maps from a several communities. Once all of the local planned land use maps are received from each of the participating communities, staff will have the information needed to complete and compile the County planned land use map for 2035. Once the County planned land use plan map is finished, the chapter will come back to the CAC for a final recommendation. The draft land use element chapter tonight details how the County planned land use map will be compiled and includes goals, objectives, policies and programs for the land use element based on brainstorming notes, comments and inventory information.

The Committee reviewed the chapter and offered the following comments:

- Include a map of the location of the Smart Growth areas.
- Under the Housing Issue on Page 8, include text on universal design in new housing construction.
- On Page 12 and in the table on Page 3C, replace the word “quarries” with the phrase “non-metallic mining.”
- On Page 14, include an example of the number of houses that will be needed for the projected older population in the County.
- On Page 14, include a footnote that references the age cohorts.
- On Page 15 under local government recommendations for the Housing Issue, include language that towns should enable the use of conservation subdivisions.
- On Page 16 under the Transportation Issue, include a policy that references the countywide survey results that placed a low priority on widening or expanding existing roads. Also, perhaps identify a program to develop a dispute resolution process for developing, expanding or widening existing roads.
- Develop and add the terms found on P. 13 to a glossary with definitions.
- The third policy on Page 16 should reference the balance between land use and transportation. Also, reference the County and local units of government working cooperatively on transportation and land use decisions.
- Under the third last program on P. 16, change “animal” to “wildlife” and further specify by species of concern, threatened and/or endangered species.
- Under the Utilities and Community Facilities Issue on Page 17, include stormwater management facilities, flood management and control in the first policy.
- On Page 17, add a program to investigate and develop the concept of a groundwater/surface water budget for new major developments and reference the modeling program UW-Milwaukee is working on as well as the Regional Water Supply Plan.
- On Page 17, last program, add institutional and government facilities and services. Also, in the local government recommendation on P. 18 add institutional and government facilities.
- On Page 18 under the local government recommendation, encourage local governments to look at applying for joint municipal permits for stormwater management (NR 216 and NR 151) and also for flood management and water quality.
- On Page 18 where there is language about sub-urban density, include information on conservation subdivisions.
- On Pages 17 and 18 where there is list of types of development in the Smart Growth Areas, include institutional and government services.
- Under the Economic Development Issue on Page 18, replace the word “commercial” with retail, service and office development. Promoting development in TIF Districts should be a separate policy. Development should not only be encouraged in traditional downtowns, but also in mixed-use areas.
- On Page 19, further clarify what is meant in the second program.
- Under the Intergovernmental Cooperation Issue on Page 20, facilitate communication among communities to plan together for major institutional services, such as hospitals and emergency services.
- Under the first policy on Page 20, include water resource issues, such as groundwater, surface water, wetlands and groundwater re-charge areas, in the list of issues to be discussed among local governments.
- County and local governments should develop implementation ordinances in clear, simple language for developers and citizens to utilize. On Page 21, add a program for the County and local governments to develop understandable, accessible and available data, mapping and other planning resources, particularly for the land use element and planned land use map.

**A motion was made by Phil Beitz and seconded by Al Schlecht to preliminarily approve the incomplete Chapter VIII “Land Use Element” with the changes discussed today, with the condition and understanding that as other chapters are completed, Chapter VIII will be revisited by the Citizen Advisory Committee. All members present voting aye, the motion carried unanimously.**

**UPDATE, DISCUSSION AND POSSIBLE ACTION ON IMPLEMENTING PUBLIC PARTICIPATION PLANS (PPP) FOR OZAUKEE COUNTY AND PARTICIPATING LOCAL GOVERNMENTS**

▪ **INTERGOVERNMENTAL COOPERATION WORKSHOP – OCTOBER 30, 2007**

Andrew Struck informed the Committee that a draft brochure for this workshop was included in the Committee packet. Although all of the presenters had previously given verbal commitments, Andrew is still working to get final commitments. Once final commitments are obtained from the speakers, the brochures will be mailed out to all the comprehensive planning contacts.

▪ **POSSIBLE ACTION ON THE FORMAT AND LOCATION OF THE IMPLEMENTATION WORKSHOP**

Andrew Struck reported that Washington County has suggested that we partner in hosting the implementation workshop. Since both counties are interested in the same topics, it would be beneficial to the presenters from out of town to host a joint meeting. Staff is researching the possibility of holding this workshop at Riveredge, which is close to the Ozaukee-Washington County Line.

**A motion was made by Mike Heili and seconded by Ron Stadler to partner with Washington County in hosting the Implementation Workshop and to host it at Riveredge Nature Center, if availability and scheduling allows. All members present voting aye, the motion carried unanimously.**

▪ **LOCAL GOVERNMENT “DESIGN WORKSHOPS” / MEETINGS WITH PLAN COMMISSIONS ON EXISTING AND PLANNED LAND USE**

Andrew Struck reported that a table with the meeting dates in each community was included in the packet. The City of Mequon, the Village of Grafton and the Town of Grafton are the last three communities to develop maps of environmentally sensitive areas and natural limitations to building site development. These two maps are required components of the land use element of County and local comprehensive plans, and should be used to help design local planned land use plan maps.

▪ **UPDATE ON SPECIAL PRESENTATION – WATER RESOURCES**

Andrew Struck reported that these presentations were videotaped and a copy of each PowerPoint presentation is on the comprehensive planning web page.

▪ **UPDATE ON COUNTY FAIR – COMPREHENSIVE PLANNING DISPLAY / BOOTH**

Andrew Struck thanked the CAC members who volunteered at the booth. About 12-15 people requested copies of element chapters. The maps at the booth generated good discussion with Fair participants.

**UPDATES FROM PARTICIPATING LOCAL GOVERNMENTS**

There was nothing reported.

**UPDATE/REPORT OF THE COMPREHENSIVE PLANNING TECHNICAL STAFF WORK GROUP, VARIOUS (PPP, HEDCR, ANR, LUTU & LESA) ELEMENT WORK GROUPS, COUNTY COMPREHENSIVE PLANNING BOARD, ENVIRONMENT AND LAND USE COMMITTEE AND OZAUKEE COUNTY BOARD OF SUPERVISORS**

Andrew Struck reported that the minutes from the July 24, 2007 LUTU Element Work Group meeting were included in the CAC packet. Their next meeting is September 18<sup>th</sup>.

**PLANNING NEWS/EDUCATIONAL AND OUTREACH RESOURCES**

Paul Roback reviewed the Fact Sheet entitled “A Summary of Public Participation in the Planning Process.” Paul informed the Committee that he calculated the number of CAC volunteer hours by multiplying the attendance at each meeting by three hours. The Committee indicated that at a minimum for every hour spent at the meeting, they spend an hour outside of the meeting reviewing the materials. Paul will recalculate the number of volunteer hours for inclusion in the summary.

**PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

There was no public comment and no written communications reported.

**CPB REPORT/LOGIN REPORT/ COMMUNITY EMAIL UPDATES**

Andrew Struck reported that there will be a meeting of the Local Ozaukee Government Information Network (LOGIN) on September 19<sup>th</sup> at 3:30 PM at the Mequon Nature Preserve. Andrew and Paul will provide an update on the comprehensive planning process and local municipal deadlines. Andrew also reported that an e-newsletter update will go out prior to the LOGIN meeting.

**ANY OTHER BUSINESS AS ALLOWED BY LAW**

There was nothing reported.

**NEXT MEETING DATES: TUESDAY, OCTOBER 2, 2007 AND 2007 MEETING SCHEDULE**

**ADJOURNMENT**

**A motion was made by Cathy Stern and seconded by Al Schlecht to adjourn the meeting. All members present voting aye, the motion carried unanimously. The meeting adjourned at 7:29 PM.**

*Respectfully recorded and submitted by Paul Roback, Ben McKay, Nancy Anderson and Andrew Struck as proofed by Ed Beimborn, Chairperson.*