

**CALL TO ORDER AND MEMBER INTRODUCTIONS**

Vice Chairman Marchese called the meeting to order at 5:35 PM. All the members present did self-introductions.

Members Present:

Al Schlecht, Angie Cope, Bob Rathsack, Cathy Stern, Dave Belfus, Eric Ryer, Francis Kleckner, Joette Heckenbach, John Bauer, Katie Smith, Louis Hefle, Mike Heili, Pat Marchese, Phil Beitz, and Randy Tetzlaff

Members Excused:

Ed Beimborn, Eric Rathke, Jill Hapner, Kit Keller, Nina Look, and Susan Nelson

Members Absent:

Andy Pederson, Brian Biernat, Dave Verley, John Treffert, John Censky, Roger Strohm, Ron Stadler, Scott Heatwole, and Bill McGill

Staff Present:

Andrew Struck - Ozaukee County - Planning and Parks Department  
Nicole Sidoff - Ozaukee County - Planning and Parks Department  
Nancy Anderson - Southeastern Wisconsin Regional Planning Commission (SEWRPC)  
Ben McKay - Southeastern Wisconsin Regional Planning Commission (SEWRPC)

Additional Participants:

Tom Richart – Chairperson, Comprehensive Planning Board

**AVAILABLE HANDOUTS**

- Chapter XI: Utilities and Community Facilities Element PowerPoint Presentation
- Comments on Chapter XI: Utilities and Community Facilities Element Chapter from LUTU Workgroup members Susan Nelson and Paul Westrick
- Revised Agricultural, Natural, and Cultural Resources Element Prioritization Results
- Summary of Housing, Economic Development, and Agricultural, Natural, and Cultural Resources Element Prioritization Results
- Family Care First Friday Forum PowerPoint Presentation

**ASSURANCE THAT THE MEETING WAS PROPERLY NOTICED**

Vice Chairman Marchese asked staff if the agenda was properly noticed and posted. Andrew Struck noted that the agenda was properly noticed and posted. Tom Richart, Chairperson for the Comprehensive Planning Board, thanked all the CAC members for their efforts over the last year and their longer term commitment to the County's Comprehensive Planning Process over the last four years. He encouraged all of the CAC members to stay active in this last stretch to adoption by the County Board.

**ADOPTION OF AGENDA**

**A motion was made by Randy Tetzlaff and seconded by Francis Kleckner to adopt the agenda as written. All members present voting aye, the motion carried unanimously.**

**APPROVAL OF MINUTES**

**A motion was made by Phil Beitz and seconded by Al Schlecht to approve the minutes of the November 13, 2007 meeting of the Ozaukee County Comprehensive Planning Citizen Advisory Committee as written. All members present voting aye, the motion carried unanimously.**

**UPDATE, DISCUSSION AND POSSIBLE ACTION ON THE MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING PROCESS, WDOA COMPREHENSIVE PLANNING GRANT, AND THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

▪ **REVIEW, DISCUSSION AND POSSIBLE ACTION ON CHAPTER XI, "UTILITIES AND COMMUNITY FACILITIES ELEMENT" OF THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

Andrew Struck noted that the LUTU Work Group had reviewed the Utilities and Community Facilities Element at their last meeting and made comments, which were summarized and included in the CAC meeting packet. CAC members received handouts of comments made by CAC and LUTU Work Group members Susan Nelson and Paul Westrick after the last LUTU Work Group meeting. Andrew asked if the CAC members would like to review the element chapter by going through the PowerPoint presentation prepared by SEWRPC or by going through the document page by page. CAC members decided to review the element chapter page by page.

Comments and suggestions regarding the Utilities and Community Facilities Element (Chapter XI) included:

- Page 7 – Add a discussion about the availability of Wi-Fi technology in the Village of Thiensville.
- Page 8 – Include discussion of healthcare and nursing home facilities in Ozaukee County and bordering counties that can be utilized by all members of the population, especially those without the financial means to afford such care
- Page 8 – Use a more generic term for nursing homes and assisted living facilities, possibly "facilities appropriate for the aging population"
- Page 16 – Include discussion of capacity for waste disposal (both landfill sites used for County waste have a 15-20 year capacity remaining)
- Page 16 – Address the conflict between bikers and walkers on the Interurban Trail
- Page 16 – Encourage communities to plan, site and approve RCACs and CBRFs
- Page 16 – Include information about homeless shelters in adjacent counties and recommend that Ozaukee County develop a homeless shelter.
- Page 17 – Define the term "adequate" police protection by providing compliance standards or national standards for response or per capita. Also, encourage the expansion of local budgets for police and sheriff protection.
- Page 17 – Include a discussion of the Bookmobile and its significance in the community. Add a program to continue bookmobile service to the unincorporated areas over the long term.
- Page 17 – Include a discussion of computers in libraries and opportunities to learn how to use that technology. Add a program for the provision of computers and education on computer technology at libraries.
- Page 18 – Encourage cities and villages to work with towns and the County to coordinate stormwater management planning
- Page 20 – Encourage local governments and the County to require developers to locate drain tiles as part of the land division review and approval process
- Page 20 – Add a discussion that Town and Cities/Villages should cooperate on UCF issues in addition to County and Town and Cities/Villages.

**A motion was made by Lou Hefle and seconded by Phil Beitz to approve Chapter XI, "Utilities and Community Facilities Element" of the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035 with incorporation of the edits and suggestions discussed by the CAC and the LUTU Work Group. All members present voting aye, the motion carried unanimously.**

▪ **REVIEW, DISCUSSION, AND POSSIBLE ACTION ON THE PRIORITIZATION OF POLICIES AND PROGRAMS FOR CHAPTER VII, "AGRICULTURAL, NATURAL, AND CULTURAL RESOURCES ELEMENT" OF THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035.**

CAC members received a summary of the prioritization results for the Economic Development, Housing, and ANCR Elements, and a revised version of the entire ANCR prioritization worksheet responses. Andrew Struck discussed the results of the prioritization of the programs in the Agricultural, Natural, and

Cultural Resources Element. He asked the CAC members if they would like to use the same 2.0 cutoff and relative rank order for the ANCR Element that was applied to the Housing and Economic Development Elements. After a brief discussion, CAC members agreed that they would like to remain consistent with the decision they made at the previous meeting to use the "relative rank order" system for prioritizing the programs in each element.

**A motion was made by Phil Beitz and seconded by Mike Heili to prepare priorities in "relative rank order" and to use a score of 2.0 or lower as the cutoff for the highest priority for the Agricultural, Natural, and Cultural Resources Element programs. All members present voting aye, the motion carried unanimously.**

▪ **REVIEW AND DISCUSSION ON THE REVISED MEETING SCHEDULE FOR THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035.**

Revised meeting schedules and timelines were included in the Committee packet. Andrew Struck noted that Deb Sielski, Washington County Assistant Administrator for Planning, will be speaking at the January 22, 2008 CAC meeting about the dispute resolution process. He also noted that the CAC will not be brainstorming for the Implementation Element Chapter at the January 8, 2008 meeting.

▪ **PLANNED LAND USE MAPS FROM PARTICIPATING LOCAL GOVERNMENTS FOR DEVELOPMENT OF THE PLANNED LAND USE MAP FOR LOCAL GOVERNMENT COMPREHENSIVE PLANS AND THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035.**

Andrew Struck noted that the County and SEWRPC had received much of the information needed from local governments to complete the Ozaukee County Planned Land Use Map: 2035. The County and SEWRPC have scheduled a meeting with the Village of Grafton, and have contacted the City of Mequon, Town of Fredonia, Town of Port Washington and Village of Saukville in regards to their planned land use maps. Draft maps, or the information needed to prepare such maps, have been received from all of the other participating communities.

**UPDATE, DISCUSSION AND POSSIBLE ACTION ON IMPLEMENTING PUBLIC PARTICIPATION PLANS (PPP) FOR OZAUKEE COUNTY AND PARTICIPATING LOCAL GOVERNMENTS**

▪ **UPDATE ON THE IMPLEMENTATION WORKSHOP – DECEMBER 6, 2007**

Andrew Struck mentioned that the Implementation Workshop would be held this Thursday and encouraged all CAC members to attend. Topics to be discussed at the workshop include consistency requirements, extraterritorial authorities, and cost of community services. Andrew Struck also noted that the Implementation Workshop brochure was mailed and emailed to all mail and email contacts.

▪ **UPDATE ON THE FIRST FRIDAY'S FORUM ON COMPREHENSIVE PLANNING – JANUARY 4, 2008**

Andrew Struck explained that the January 4, 2008 First Friday's Forum at MATC in Mequon will be dedicated to the Ozaukee County Comprehensive Plan. All speakers for the Forum, including Frank Madden (HEDCR), Jill Hapner (ANR), Pat Marchese (LUTU), Ed Beimborn (CAC), and Tom Richart (CPB), have been confirmed. Andrew noted that a summary outline was provided in the CAC packet.

▪ **ADVERTISEMENT – COUNTY COMPREHENSIVE PLAN**

Andrew Struck reported that an advertisement to promote the Ozaukee County Comprehensive Plan will be placed in local newspapers before the end of the year. The advertisement will include information about the four public informational meetings that will be held in February 2008 and will refer the public to the County Comprehensive Planning website to review plan chapters or find information about the Plan.

**UPDATES FROM PARTICIPATING LOCAL GOVERNMENTS**

There was nothing reported.

**UPDATE/REPORT OF THE COMPREHENSIVE PLANNING TECHNICAL STAFF WORK GROUP, VARIOUS (PPP, HEDCR, ANR, LUTU & LESA) ELEMENT WORK GROUPS, COUNTY COMPREHENSIVE PLANNING BOARD, ENVIRONMENT AND LAND USE COMMITTEE AND OZAUKEE COUNTY BOARD OF SUPERVISORS**

Andrew Struck reported that all the key comprehensive planning Work Groups have completed their efforts. The only Work Group that may continue to meet will be the Public Participation Work Group. Andrew Struck also mentioned that the Comprehensive Planning Technical Staff Work Group, which consists primarily of County department heads, local planners, and local government staff members, was recently updated on the completed plan chapters.

Andrew Struck also commented that the minutes from the October 16, 2007 LUTU Work Group meeting and the September 18, 2007 and November 5, 2007 CPB meetings were included in the CAC packet.

**PLANNING NEWS/EDUCATIONAL AND OUTREACH RESOURCES**

Andrew Struck mentioned the Family Care presentation handout from the First Friday's Forum. He also referred to the articles included in the CAC packet.

**PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

There were no public comments and no written communications reported.

**CPB REPORT/LOGIN REPORT/ COMMUNITY EMAIL UPDATES**

Andrew Struck reported that the next e-newsletter update will go out in early 2008.

**ANY OTHER BUSINESS AS ALLOWED BY LAW**

There was nothing reported.

**NEXT MEETING DATES: TUESDAY, JANUARY 8, 2008, JANUARY 22, 2008, AND 2008 MEETING SCHEDULE**

**ADJOURNMENT**

**A motion was made by Al Schlecht and seconded by Francis Kleckner to adjourn the meeting. All members present voting aye, the motion carried unanimously. The meeting adjourned at 7:12 PM.**

*Respectfully recorded and submitted by Nicole Sidoff, Ben McKay, Nancy Anderson and Andrew Struck as proofed by Angie Cope, Secretary.*