

SHARED HALL COMMITTEE

January 14, 2008

The meeting was called to order at 5:00 p.m. at the Fredonia Village Hall, 416 Fredonia Avenue, Fredonia, Wisconsin. Present: Larry Waskiewicz, James Stemper, and Larry Palm. Also present: Joe Short, Jeff Smies, Ryan Schmitz and Pete Schmoll. Arriving later: Lance Leider and Trevor Cary.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

The minutes of the December 18, 2007, Shared Hall Committee meeting were approved on a MOTION by Palm, seconded by Stemper, and carried with Waskiewicz abstaining.

Building Schedule

Schmoll stated that construction is slightly behind but they should be starting the wood framing this week and will make up the time during the framing. (Trevor Cary arrived). The underfloor plumbing will probably be installed after the walls are erected so the ground can be heated. (Lance Leider arrived).

Shared Hall Project

After discussion and review of exterior color and finishes a MOTION was made by Waskiewicz, seconded by Leider, and carried unanimously, to approve the colors and finishes as follows:

BLOCK: From Bend Industries, Color - S-1 Coffee

BRICK: Belden – Dapple Gray Matt

SIDING: Certainteed Weather Board Fibercement Board, Color – Sand

ROOFING: GAF/Elk Timerline, Color – Hickory

STEEL ROOF, FACIA AND SOFFIT: Pac-Clad, Color – Dark Bronze

DOWN SPOUTS: Sierra tan color (as shown by Pac-Clad)

EXTERIOR DOOR FRAMES: Kauneer – Dark Bronze #40 – Permonodic anodized finish

PELLA WINDOWS: Brown

PAINTING OF OUTLOOKERS, FRONT ENTRANCE POST AND REAR STEEL DOOR INTO

BOARD ROOM: Color will be similar to Pac-Clad dark bronze

LETTERS ON BUILDING AND FRAMES ON INFORMATION BOARDS: Anodized dark bronze

GUTTERS: Same as facia – Pac-Clad dark bronze

TOWER EIFS (area around tower windows): Classic finish – Caramon #3052

OUTLET COVERS: Painted to match surface where they are located.

A mock-up of the colors selected will be presented at the next meeting.

Door locks were then discussed. Possibilities include a FOB key system (where keys run through a scanner), keypad, and individual keys. Palm will bring cost estimates to the next meeting for a FOB system. Schmoll noted that he would need to know within a month if electric would be needed for a key system, security system or cameras.

Sign

Trevor Cary stated that two and a half years ago the Fredonia Village Board had given the Fredonia Fire Fighter and EMS Association permission to erect a sign on the Maple Lawn property. When they approached the board again in October, they were told to meet with the Shared Building Committee as this property will be jointly owned by the village and town. Cary stated that they would like to erect a two-sided LED sign on the property. The sign would be stone and could match the building. The sign would have the Fredonia Fire Department emblem on top and a place for a flag and/or light. Cary questioned if this property is still a viable location. Discussion followed on sign location, control of information on sign, possible confusion with Fire Department logo in front of town/village hall, and flag pole already being erected at building. Cary noted that other fire

departments do not have their signs in front of the fire department. After further discussion the consensus of the committee was that they are in favor of a sign in front of the shared hall, however, the sign would need to list the building name and then donated by Fredonia Fire Fighter and EMS Association, and the Fredonia Government Center Commission would control the information on the sign. Cary will discuss this with the Fredonia Fire Fighter/EMS Association and notify the Shared Hall Committee of their decision before February 18, 2008. (Cary left)

Review Fees

Smies stated that plan review fees are normally paid by the architect and then billed to the owner as a reimbursable expense. Based on this the \$35 Architectural Control Board review fee and \$250 Plan review fee will be added as a reimbursable expense to his next bill.

Dedication Plaque

Leider stated that the town would like the whole board listed on the sign. After discussion, the consensus of the committee was that all board members as of the date the agreement between the town and village was signed would be listed on the plaque.

Change Order

A roof vent was added to the tower area. Because of the small size of the area, Smies did not add a vent to the original design. After review, based on the roof color and height of the tower, Smies decided to add the roof vent. The estimated cost of the vent is \$172.50. A MOTION was made by Stemper, seconded by Palm, to approve a change order to add a roof vent in the tower at a cost of \$172.50. Motion carried.

Smies stated that the design of the storm water detention area has changed. The information has been sent to the DNR for review. Waskiewicz stated that this will add an underground 10' x 50' filtration bed with a sand and gravel bottom and swales on both sides tapered to the area and an 8" discharge pipe. This change order will be added to the next agenda.

The electric service panel will be moved to the north wall. This will be to the right of the sump pump and will be less expensive to do this way. The WE Energies drawing was reviewed and noted as inaccurate. Schmoll will notify WE Energies of the inaccuracy. The village will then receive new drawings from WE Energies. Time Warner should run cable in the same trench as WE Energies. Time Warner should be contacted to see if they would also add a broadcasting line at this time.

Schmoll will talk to the plumbing contractor regarding water and sewer impact fees. If the impact fees are not paid before the first payment is made, they will be deducted from the first payment.

Other Items

The village is plowing the building site and charging Koenig.

Port Washington State Bank would prefer having a title company review the payment requests. Port Abstract and Title would charge \$400 for an escrow agreement and review of four draws. If title insurance is required by the bank, this will cost an additional \$400. After discussion, a MOTION was made by Stemper, seconded by Palm, and carried, to contract with Port Abstract and Title to review and approve construction payment requests. Lien waivers will also be required from sub contractors and material suppliers. Waskiewicz stated that the first payment request has been received and should be paid before January 26, 2008. Joe Short, Leider, and Waskiewicz approved the first payment request less any unpaid water and sewer impact fees. After approval is received from Rich Mueller, the request will be forwarded to Port Abstract and Title for review and approval. Both town and village clerk will receive signed copies of all payment requests

Roger and Chris Janke should have signed the easement release. When this is received and recorded, a quit claim deed will be recorded changing the ownership of the lot at 242 Fredonia Avenue from Village of Fredonia to joint town/village ownership.

Compaction of site: Smies will be documenting OSHA situations.

The next Shared Hall Committee meeting will be February 11, 2008, at 5:00 p.m. at the Fredonia Village Hall. The next job site meeting will be January 28, 2008, at 4:00 p.m.

FURNITURE: Stemper noted that the town wants to get a consultant on the interior design. Waskiewicz requested that the committee decide what type of furniture is needed in the shared areas. After discussion, the consensus of the committee was to get information on the following:

CONFERENCE ROOMS: Table with laminated top large enough for a minimum of eight people. Chairs that are durable, comfortable and with wheels.

LOBBY: Two chairs with table and also a brochure stand.

BOARD ROOM: A main table (for the board) that is curved (similar to an open "C") that will seat eight people. Additionally, eight 8' tables (which will also be used for elections) and 60 chairs (foldable or stackable, padded), and a podium. Waskiewicz will get a cost from Aubrey Electric for a P.A. system. Built in voting booths were not feasible because of the window area on each side.

The meeting adjourned at 7:30 p.m. on a MOTION by Stemper, seconded by Palm, and carried.

Respectfully Submitted:

Jo Ann Wagner

Clerk-Treasurer

(approved 2/11/08)