

SHARED HALL COMMITTEE
February 11, 2008

The meeting was called to order at 5:05 p.m. at the Fredonia Village Hall, 416 Fredonia Avenue, Fredonia, Wisconsin. Present: Larry Waskiewicz, Lance Leider, Larry Palm, and James Stemper. Also present: Jeff Smies, Ryan Schmitz, Richard Mueller, and Joe Short.

Pledge of Allegiance

All stood and recited the Pledge of Allegiance.

Approve Minutes

Minutes from the January 14, 2008, Shared Hall Committee meeting were approved as presented on a MOTION by Palm, seconded by Short, and carried, with Waskiewicz abstaining.

Shared Hall Project

DEDICATION PLAQUE: Names for the bronze dedication plaque were reviewed. Changes include “Cathy” Stern, to “Catherine” Stern and “Christopher” Janik to “Chris” Janik.

INTERIOR COLORS: Colors approved for the interior include:

- Wood doors and trim – Marshfield Door Systems Wine 38-95
- Ceramic floor for lobby and hall – American Olean Porcelain Tile Canyon Ridge Series, 12” x 12” tile, Goldenrod CR11 for the floor tile with Poppy CR13 for the accent tile. Grout colors to closely match tile colors. The darker tile will complete two squares in the main lobby and individual accent tiles in the corridors. (See diagram as presented by architect)
- Office Carpet – J & J Connect II, #1301 Network.
- Conference Room Carpet – J & J Form #813 L. Column
- VCT and Vinyl Base for Storage Rooms – Mannington Commercial VCT tile, Essentials, 12” x 12”, #127 Warm Beige. Vinyl base - Johnsonite #80 Fawn
- Wall Paint – Sherwin Williams SW #6098 Pacer White for all walls
- Ceramic tile for Bathroom Floors and Walls – Floors to be Daltile, Keystones Price Group 1 – Elemental Tan Speckle D175. Walls to be Daltile Semi-Gloss Price Group 1 – Urban Putty 0161. Grout for floors and walls to closely match tile colors selected.
- Toilet Partitions – AAMCO toilet partitions with Wilson Art Plastic Laminate, Amber Fusion 1794-07
- Solid Surface Bathroom Countertops – Wilson Art solid surface Nevada 9140 EA with a standard “doublehalf” roundover edge.
- Tackboards – Poly-vision, Gray Mist #4821-92. Marker boards – white.
- Rubber Treads and Rises on Stairs – Johnsonite #80 Fawn to match vinyl base
- Countertops, cabinets, etc. in conference room to be discussed at next meeting
- Brushed nickel lever door handles have been specified for all doors.
- Smies will provide an actual sample of the wood stain for the next meeting.

Bathroom mirrors will not have a frame. Fixtures will be pedestal type. Smies will check if a bisque or eggshell color would be available for fixtures.

SIDING: Previously Certainteed Siding (sand color) was approved. A MOTION was made by Stemper, seconded by Palm, to change the siding to James Hardie Autumn Tan JH 20-20 to be supplied by Neuens Lumber at no additional cost. Motion carried.

ACCESS DOOR PANEL: The clock will need to be accessed from the inside. Either an access panel door could be installed or the drywall could be cut and then screwed in to provide access to the clock. After discussion a MOTION was made by Stemper, seconded by Leider, to purchase an access door at a cost of \$127.10 plus shipping. Motion carried. The access door will be about 12' off the floor. The windows are about 24' off the floor. Reverse lighting is installed at about 10 feet. The windows in the atrium have been changed to Pro Line Series so the mullions match the other windows.

DRYWALL TEXTURE: Light stipple finish.

OTHER: Wood window trim will be stained to match the wood trim. Paddle style electric switches have been specified. A quote will be received from Aubrey Electric regarding wiring for projector, P.A. system, etc. A change order will be needed for the DNR required change to storm water detention.

NEXT MEETINGS: The next job site meeting between the architect, general contractor and committee chairperson will be February 25, 2008 at 4:00 p.m. The next Shared Hall Committee meeting will be March 10, 2008, at 5:00 p.m. at the Fredonia Village Hall.

IMPACT FEES: The contractor has asked the village to waive the water and sewer impact fees for the project. This was referred to the Fredonia Village Board on a MOTION by Waskiewicz, seconded by Stemper, and carried.

PHONE SYSTEM: Two phone lines would come into the town offices and two lines would come into village offices. Each desk would have a two line phone; each conference room and board room would be able to receive calls and pages. Voice mail would be incorporated into the system, along with the ability to see the last 100 calls. Phone jacks would be provided throughout the board room. Four eight button speaker phones would be provided with LCD displays. The system has voice over IP ability and is expandable. This includes a one year warranty on parts and labor. Waskiewicz will solicit more quotes on similar equipment.

SIGN: Waskiewicz is still waiting to hear from the Fredonia Fire Fighter / EMS Association regarding donation of a sign. Digital signs start at a base price of \$15,000. Masonry is extra. This would be a programmable sign with weather and temperature. This will be discussed at the next meeting after a decision is made by the Fredonia Fire Fighter / EMS Association.

FURNITURE: The town has a table that could be used in one of the conference rooms. Discussion followed on free standing or walls for the workstations. After discussion it was decided that the Town Clerk and Treasurer, the Village Clerk-Treasurer and Deputy Clerk-Treasurer, will meet with a representative from an office supplier to discuss layout of the interior office areas.

SECURITY SYSTEM: Palm reported it would cost about \$2,000 per door for a FOB system. This would allow programming a card for access to the building. Stemper did not feel the town needed this type of system. Waskiewicz will ask Smies for a cost estimate to wire the doors. This would track access to the building. Stemper stated that a camera system could be installed that would take a picture of each person as they enter the building. Waskiewicz is also trying to get information on adding a security camera through the county's wireless system.

P.A. / AV SYSTEM: Aubrey will be asked to provide a cost estimate to install wiring in the board room for P.A. and AV systems.

The meeting adjourned at 7:30 p.m. on a MOTION by Stemper, seconded by Palm, and carried.

Respectfully Submitted:

Jo Ann Wagner