

Ozaukee County Multi-jurisdictional Comprehensive Planning Update January 21, 2008

The following is a summary of activities related to the Ozaukee County multi-jurisdictional comprehensive planning process that occurred between September 14, 2007, and January 21, 2008. Updates will be provided quarterly for the remainder of the planning process.

- **Recent Comprehensive Planning Citizen Advisory Committee (CAC) Meeting**
The last meeting of the Citizen Advisory Committee (CAC) scheduled for Tuesday, January 8 at 5:30 p.m. in the County Administration Center Auditorium addressed the following main agenda items: a presentation on dispute resolution by Deb Sielski, from the Washington County Planning and Parks Department, and a discussion regarding the County comprehensive plan amendment process. Several handouts were provided at the meeting regarding both topics.

- **Meetings with Local Government Staff and Plan Commissions to Develop a 2035 Planned Land Use Map for the Land Use Element of Local Comprehensive Plans.**
County and SEWRPC staff held several meetings with local government staff and/or Plan Commissions in all of the local governments during the reporting period to discuss local planned land use maps and the land use elements of local comprehensive plans. The meetings were a follow-up to GIS presentations held with local governments during the spring and summer of 2007.

A planned land use map from each city, town, and village is needed as soon as possible in order for the County to complete the land use element (and land use plan map) of the County comprehensive plan. Please contact Ben McKay at SEWRPC at (262) 547-6721 or bmckay@sewrpc.org as soon as possible if your community has completed work on its 2035 planned land use map or would like additional assistance in preparing the map.

- **Upcoming Meetings**
 - The next meeting of the CAC is scheduled for Tuesday, January 22 at 5:30 p.m. in the County Administration Center Auditorium. The main agenda items will include a review of local land use plan maps and review and recommendation of the County land use plan map, and the prioritization of programs for the Land Use, Transportation, and Utilities and Community Facilities element chapters of the County comprehensive plan.
 - The next meeting of the Comprehensive Planning Board (CPB) of the County Board of Supervisors is scheduled for Tuesday, January 29 at 1:00 p.m. The main agenda items are review and possible action on the County land use plan map for 2035 and the Land Use and Utilities and Community Facilities element chapters of the County comprehensive plan.
 - Please see the Ozaukee County comprehensive planning home page for a schedule of meeting dates for the Ozaukee County comprehensive plan, which lists the remaining meeting dates of the CAC, CPB, ELU, and County Board through the end of the comprehensive planning process.
- **Public Information Meetings**
Four public information meetings will be held in February to present the first seven County comprehensive plan elements. Members of the public will have the opportunity to learn, ask questions, and make comments about the comprehensive plan at each meeting. Public comments will then be incorporated into the final draft of the County comprehensive plan, which will be presented to the Ozaukee County Board of Supervisors. A County Board public hearing on the plan will take

place on March 19 and adoption of the plan by the County Board is anticipated on April 2. Public information meeting dates and locations include:

- Monday, February 4 at the Village of Belgium Fire Hall – 195 Commerce Street, Belgium
- Wednesday, February 6 at the City of Mequon Common Council Chambers – 11333 N. Cedarburg Road, Mequon
- Monday, February 18 at the Ozaukee County Administration Center Auditorium – 121 W. Main Street, Port Washington
- Monday, February 25 at the Grafton Village Hall Village Board Room – 1971 Washington Street, Grafton

All meetings will begin at 6:30 p.m.

- **Preparation of the County Multi-Jurisdictional Comprehensive Plan Report**

The inventory chapters of the County comprehensive plan report have been completed and approved by the CAC and CPB. The chapters include:

- Chapter I, *Introduction and Background*
- Chapter II, *Population, Household, and Employment Trends and Projections*
- Chapter III, *Inventory of Agricultural, Natural, and Cultural Resources*
- Chapter IV, *Inventory of Existing Land Uses, Transportation Facilities and Services, and Utilities and Community Facilities*
- Chapter V, *Existing Plans and Ordinances*

Chapters I, II, III, IV, and V and PowerPoint summaries of each chapter have been posted on the County website. (<http://www.co.ozaukee.wi.us/SmartGrowth/DraftPlanSummary.htm>). **County staff continue to prepare the local text and maps for each of these five inventory chapters for each participating local government in accordance with the three-party agreement among each local government, the County, and SEWRPC.**

Five of the nine required elements of the County comprehensive plan have been completed and approved by the CAC and CPB. The elements include:

- Chapter VI, *Issues and Opportunities Element*
- Chapter VII, *Agricultural, Natural, and Cultural Resources Element*
- Chapter IX, *Housing Element*
- Chapter X, *Transportation Element*
- Chapter XII, *Economic Development Element*

Chapters VI, VII, IX, X, and XII and a PowerPoint summary of each Chapter have been posted on the County website. In addition, local government text templates for Chapters VI, VII, IX, and XII have been prepared by County and SEWRPC staff and provided to each participating local government. County and SEWRPC staff are also assisting local governments in drafting these local element chapters (see also “Local Government Element Chapters”). Comprehensive planning inventory data and policy fact sheets are also available on the County website.

On-going work on the plan includes:

- A draft of the text of Chapter VIII, *Land Use Element*, of the County comprehensive plan was approved by the LUTU Workgroup on August 14, 2007, and by the CAC on September 11, 2007. The Chapter was also reviewed by the CPB at its November 20, 2007, meeting. The Chapter will be reviewed by the CAC and CPB a second time once a County land use plan map is completed. ***Local governments that have not done so are urged to complete and provide their city, town, or village land use plan map to the County as soon as possible so work can continue on the County plan.***

- A draft of Chapter XI, *Utilities and Community Facilities Element*, of the County comprehensive plan was reviewed and approved by the LUTU Workgroup at its November 20, 2007, meeting and by the CAC at its December 4, 2007, meeting. The Chapter is expected to be reviewed by the CPB at its January 29, 2007, meeting.
- Model land use, transportation, and utilities and community facilities elements will be prepared by SEWRPC staff and distributed to participating local governments in early 2008.

- **Preparation of Local Government Comprehensive Plan Reports**

Ozaukee County staff is preparing inventory chapters for participating local governments that have requested the County to compile their local comprehensive plan reports. Please contact Andrew Struck at the Ozaukee County Planning, Resources, and Land Management Department at (262) 284-8270, or at astruck@co.ozaukee.wi.us, if you have questions regarding your community's inventory chapters. Ozaukee County is compiling the local plan draft reports as specified in the three party cooperative agreements for the following local governments:

- City of Mequon
- City of Port Washington
- Village of Belgium
- Village of Fredonia
- Village of Grafton
- Village of Newburg
- Village of Saukville
- Village of Thiensville
- Town of Belgium
- Town of Fredonia
- Town of Port Washington

The following local governments are compiling their own local plan reports as specified in the three party cooperative agreements:

- Town of Grafton
- Town of Saukville
- Town of Cedarburg

- **Local Government Element Chapters**

Participating local governments will receive model element chapters that coincide with the County comprehensive plan element chapters to aid in local comprehensive plan preparation throughout the planning process. County and SEWRPC staff request that local governments prepare the goals, objectives, policies, and programs for each of the local element chapters within **SIX WEEKS** of receiving each model element chapter. Please contact Andrew Struck or Ben McKay if you have any questions concerning this procedure, or if your community would like electronic versions of the model elements, additional copies of the model elements or the corresponding County elements, or assistance with compiling local element chapters.

- **Next Steps**

Model local government land use, transportation, and utilities and community facilities element chapters will be provided to each participating local government in early 2008. Model local government intergovernmental cooperation and implementation element chapters will be provided to each participating local government in mid-March 2008. Planned land use maps for 2035 for each participating community are anticipated to be completed and incorporated into the *Land Use Element* of the County comprehensive plan by the end of January 2008. Please contact Andrew Struck or Ben McKay if your community has completed work on its 2035 planned land use map or would like to request additional assistance.

Adoption of the County comprehensive plan by the County Board of Supervisors is tentatively scheduled for April 2, 2008. An informational summary presentation to the Ozaukee County Board

of Supervisors is scheduled for February 20, 2008. An open house sponsored by the CPB, scheduled for March 11, 2008, and a County Board public hearing on the plan, scheduled for March 19, 2008, will be held prior to County Board adoption of the plan. Local government comprehensive plans are expected to be adopted by local governing bodies in May 2008. The comprehensive planning law requires each local government to hold at least one public hearing prior to adoption of the plan by the governing body. A public notice of the hearing must be published at least 30 days before the hearing. The local plan must be adopted by an ordinance of the governing body. A model ordinance will be provided to each participating local government by the end of March 2008. Please contact Andrew Struck or Ben McKay if you have any questions regarding the adoption procedure.

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