

Ozaukee County Multi-jurisdictional Comprehensive Planning Update September 14, 2007

The following is a summary of activities related to the Ozaukee County multi-jurisdictional comprehensive planning process that occurred between March 12, 2007, and September 14, 2007. Updates will be provided quarterly for the remainder of the planning process.

- **Meetings with Local Government Staff and Plan Commissions to Develop a 2035 Planned Land Use Map for the Land Use Element of Local Comprehensive Plans.**

County and SEWRPC staff held meetings with local government staff and Plan Commissions in each local government participating in the County multi-jurisdictional comprehensive planning process during the spring and summer to discuss local planned land use maps and the land use elements of local comprehensive plans. A GIS presentation by County and SEWRPC planning staff of natural resource and other data layers was held with each Plan Commission or local citizen advisory committee to assist in the development of two required resource maps, namely, Environmentally Sensitive Lands and Natural Limitations to Building Site Development and a local planned land use map for 2035. Local governments chose GIS data layers from a listing to comprise these resource maps and SEWRPC staff produced maps of “Environmentally Sensitive Lands” and “Natural Limitations to Building Site Development” for each local government to assist in developing planned land use maps for 2035. These resource maps should serve as a framework for local governments to develop and/or reevaluate their planned land use maps for 2035.

A planned land use map from each city, town, and village is needed as soon as possible in order for the County to complete the land use element (and land use plan map) of the County comprehensive plan. Please contact Ben McKay at SEWRPC at (262) 547-6721 or bmckay@sewrpc.org as soon as possible if your community has completed work on its 2035 planned land use map or would like additional assistance in preparing the map.

- **Upcoming Meetings**

- The next meeting of the Comprehensive Planning Board (CPB) of the County Board of Supervisors is scheduled for Tuesday, September 18, at 1:00 p.m. in Room 118 of the County Administration Center. The main agenda item is review and possible action on the *Agricultural, Natural, and Cultural Resources Element* of the County comprehensive plan.
- The next meeting of the Land Use, Transportation, and Utilities and Community Facilities (LUTU) Workgroup is scheduled for Tuesday, September 18, at 5:30 p.m. in the County Administration Center Auditorium. The main agenda items will include a presentation on an overview of energy issues and a review and possible action on the *Transportation Element* of the County comprehensive plan.
- The next meeting of the Local Ozaukee Government Information Network (LOGIN) is scheduled for Wednesday, September 19, at 3:30 p.m. in the Pieper Power Education Center at the Mequon Nature Preserve. The main agenda item will be an update on the Ozaukee County multi-jurisdictional comprehensive planning process.
- The next meeting of the Citizen Advisory Committee (CAC) is scheduled for Tuesday, October 2, at 5:30 p.m. in the County Administration Center Auditorium. The main agenda items will include a review and possible action on the *Transportation Element* of the County comprehensive

plan; brainstorming for the *Utilities and Community Facilities Element* goals, objectives, policies, and programs; and discussion on the procedure for establishing comprehensive plan implementation priorities.

- A meeting of the LUTU Workgroup is scheduled for Tuesday, October 16, at 5:30 in the County Administration Center Auditorium. The main agenda items will include a review of the utilities and community facilities inventory portion of Chapter IV, *Inventory of Existing Land Use, Transportation Facilities and Services, and Utilities and Community Facilities*, of the County comprehensive plan and brainstorming for the *Utilities and Community Facilities Element* goals, objectives, policies, and programs.
- A meeting the CPB is scheduled for Tuesday, November 20, at 1:00 p.m. in Room 118 of the County Administration Center. The main agenda items include a review and possible action on the *Land Use Element* and *Transportation Element* of the County comprehensive plan.

- **Special Workshops and Public Participation**

Ozaukee County, in conjunction with UW-Extension and SEWRPC, will hold an intergovernmental cooperation workshop to help shape the intergovernmental cooperation elements of the Ozaukee County multi-jurisdictional comprehensive plan and local government comprehensive plans developed as part of the multi-jurisdictional comprehensive planning process. The workshop will feature George Hall from the Wisconsin Department of Administration and several local government officials and staff members who have recently worked together on intergovernmental cooperation issues such as boundary agreements and shared services. The workshop will be held on October 30, from 6:30 p.m. to 9:00 p.m. in the Ozaukee County Administration Center Auditorium (located at 121 West Main Street in Port Washington).

Ozaukee County, in conjunction with UW-Extension, SEWRPC and Washington County, will hold an implementation workshop to help shape the implementation elements of the County comprehensive plan and local government comprehensive plans has been scheduled for December 6, 2007, from 6:30 p.m. to 9:00 p.m. at the Riveredge Nature Center at 4458 West Hawthorne Drive (County Highway Y) in the Town of Saukville. The workshop will feature presentations on consistency requirements between comprehensive plans and land use controls such as zoning and land division ordinances, extraterritorial authorities, and costs of community services by Anna Haines and Rebecca Roberts from the University of Wisconsin Extension's Center for Land Use Education.

- **Preparation of the Multi-Jurisdictional Comprehensive Plan Report**

The inventory chapters of the County comprehensive plan report have been completed and approved by the CAC and CPB. The chapters include:

- Chapter I, *Introduction and Background*
- Chapter II, *Population, Household, and Employment Trends and Projections*
- Chapter III, *Inventory of Agricultural, Natural, and Cultural Resources*
- Chapter IV, *Inventory of Existing Land Uses, Transportation Facilities and Services, and Utilities and Community Facilities*
- Chapter V, *Existing Plans and Ordinances*

Chapters I, II, III IV, and V and PowerPoint summaries of each chapter have been posted on the County website. (<http://www.co.ozaukee.wi.us/SmartGrowth/DraftPlanSummary.htm>). **County staff continue to prepare the local text and map documents for each of these five inventory chapters for each participating local government according to the Memorandum of Understanding to include GIS maps specific to the local unit of government for those maps in the County comprehensive plan document (see also the "Preparation of Local Government Comprehensive Plan Reports").**

Three of the nine required elements of the County comprehensive plan have been completed and approved by the CAC and CPB:

- Chapter VI, *Issues and Opportunities Element*
- Chapter IX, *Housing Element*
- Chapter XII, *Economic Development Element*

Chapters VI, IX, and XII and a PowerPoint summary of each Chapter have been posted on the County website. In addition, local government text templates for each of these element chapters has been prepared by County and SEWRPC planning staff and provided to each participating local government. County and SEWRPC staff are also assisting local governments in drafting these local element chapters (see also “Local Government Element Chapters”). Comprehensive planning inventory data and policy fact sheets are also available on the County website.

On-going work on the plan includes:

- A draft of Chapter VII, *Agricultural, Natural, and Cultural Resources Element*, of the County comprehensive plan was approved by the Agricultural and Natural Resources (ANR) Workgroup on June 12, 2007, and by the CAC on August 7, 2007. The Chapter will be reviewed by the CPB at its September 18, 2007, meeting.
- A draft of the text of Chapter VIII, *Land Use Element*, of the County comprehensive plan was approved by the LUTU Workgroup on August 14, 2007, and by the CAC on September 11, 2007. The chapter will be reviewed by the CPB at its November 20, 2007, meeting. The chapter will be reviewed by the LUTU Work Group, CAC and CPB a second time once a County land use plan map is completed. ***Local governments are urged to complete and provide their city, town, or village land use plan map to the County as soon as possible so work can continue on the County plan.***
- A draft of Chapter X, *Transportation Element*, of the County comprehensive plan will be reviewed by the LUTU Workgroup at its September 18, 2007, meeting, by the CAC at its October 2, 2007, meeting, and by the CPB at its November 20, 2007, meeting.
- Model agricultural, natural, and cultural resources; land use; and transportation element chapters will be prepared by SEWRPC staff and distributed to participating local governments by the end of September, end of October, and end of November, respectively.

- **Preparation of Local Government Comprehensive Plan Reports**

Ozaukee County staff are preparing inventory chapters for participating local governments that have requested the County to compile their local comprehensive plan reports. The County is currently preparing the inventory portion of the housing element for local government comprehensive plans. Please contact Andrew Struck at the Ozaukee County Planning, Resources, and Land Management Department at (262) 284-8270, or at astruck@co.ozaukee.wi.us if you have questions regarding your community’s inventory chapters. Ozaukee County is compiling the local plan draft reports as specified in the three party cooperative agreements for the following local governments:

- City of Mequon
- City of Port Washington
- Village of Belgium
- Village of Newburg
- Village of Saukville
- Village of Thiensville
- Town of Belgium
- Town of Fredonia
- Town of Port Washington

The following local governments are compiling their own local plan reports as specified in the three party cooperative agreements:

- Town of Grafton
- Town of Saukville

The following local governments have not specified in their three-party agreement whether they will be compiling their own local plan report, or if they will ask the County to compile the report:

- Village of Fredonia
- Village of Grafton
- Town of Cedarburg

These three local governments should contact Andrew Struck at the Ozaukee County Planning, Resources, and Land Management Department at (262) 284-8270, or at astruck@co.ozaukee.wi.us, as soon as possible if they would like the County to compile their local comprehensive plan report.

- **Local Government Element Chapters**

Participating local governments will receive model element chapters that coincide with the County comprehensive plan element chapters to aid in local comprehensive plan preparation throughout the planning process, as outlined under the Preparation of the Multi-Jurisdictional Comprehensive Plan Report bullet. County and SEWRPC staff request that local governments prepare the goals, objectives, policies, and programs for each of the local element chapters within **SIX WEEKS** of receiving each model element chapter. Please contact Andrew Struck or Ben McKay if you have any questions concerning this procedure, or if your community would like electronic versions and/or additional copies of the model elements or the corresponding County chapters.

- **Agricultural Land Evaluation and Site Assessment (LESA) Analysis for Ozaukee County**

The NRCS developed the Land Evaluation and Site Assessment (LESA) system in 1981. LESA is an analytical tool designed to provide a systematic and objective procedure for rating and ranking the agricultural importance of an area or parcel. The system combines soil science aspects (the land evaluation component) with non-soil factors relating to agricultural productivity, development pressure, and factors measuring other public values (collectively referred to as site assessment components). The results of the Ozaukee County analysis are intended to be used by County and local governments to help identify areas that should be designated for farmland protection in County and local comprehensive plans.

LESA is a system designed to aid Town Board members, plan commissioners, and other County and local officials to make decisions about farmland protection. LESA is intended to be an objective tool to evaluate farm parcels as part of a larger decision-making process. It is not intended to be the only tool used to identify parcels that are most suitable for long-term agricultural use. Local land use decisions should be based on a combination of local knowledge and expertise, together with available technical data, including the results of the LESA analysis. Local officials should consult other information developed as part of the comprehensive planning process, particularly information related to existing land uses, environmentally sensitive areas, and natural limitations to building development, together with the results of the LESA analysis, when developing the Land Use and Agricultural, Natural, and Cultural Resources elements of comprehensive plans.

A LESA analysis was conducted as part of Chapter VII, *Agricultural, Natural, and Cultural Resources Element*, of the County comprehensive plan. The land evaluation component of the LESA rating system was completed and mapped by the Natural Resources Conservation Service (NRCS). The site assessment portion of the rating system is based on geographic variables. The purpose of these variables is to determine the level of development pressure on farm parcels and incorporate this information into the analysis of which farm parcels should be given priority for long-term agricultural use and farmland preservation programs.

A LESA Technical Advisory Work Group, largely consisting of individuals who served on the County's Land and Water Resources Management Plan Advisory Committee, was formed to develop recommended site assessment criteria. The LESA Technical Advisory Work Group met on September 28, 2006, November 1, 2006, February 7, 2007, and March 7, 2007. The LESA analysis has been completed and was approved by the LESA workgroup on March 7. The analysis was subsequently approved by the ANR Work Group and the CAC with minor revisions. The final LESA analysis was approved by the CPB at its July 24, 2007, meeting. A summary report will be posted to the Ozaukee County comprehensive planning website by September 30, 2007 and hardcopies mailed to participating local governments and the various County boards, committees and work groups.

- **Next Steps**

A model local government agricultural, natural and cultural resources element chapter will be provided to each participating local government by the end of September 2007. A model local government land use element chapter will be provided to each participating local government by the end of October 2007. Planned land use maps for 2035 for each participating community are anticipated to be completed and incorporated into the *Land Use Element* of the County comprehensive plan by December 2007. Please contact Andrew Struck or Ben McKay if your community has completed work on its 2035 planned land use map or would like to request additional assistance.

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