

Ozaukee County Multi-jurisdictional Comprehensive Planning Update November 10, 2006

The following is a summary of activities related to the Ozaukee County multi-jurisdictional comprehensive planning process that occurred between April 13 and November 10, 2006. Updates will be provided quarterly for the remainder of the planning process.

- **Upcoming Meetings**

- The next meeting of the Citizen Advisory Committee (CAC) is scheduled for Wednesday, November 15, at 5:30 p.m. in the County Administration Center Auditorium. The main agenda item will be a special presentation regarding the Wisconsin Working Lands Initiative by Gary Radloff of the Wisconsin Department of Agriculture, Trade, and Consumer Protection (DATCP) and Jim Arts of UW Extension. The next regularly scheduled CAC meeting is December 5, at 5:30 p.m. in the County Administration Center Auditorium. The main agenda item will be a review and possible action on Chapter IX, *Housing Element*, of the County comprehensive plan.
- The next meeting of the Comprehensive Planning Board (CPB) of the County Board of Supervisors is scheduled for Tuesday, November 21, at 1:00 p.m. in room 118 of the County Administration Center. The main agenda item will be a review and possible action on Chapter VI, *Issues and Opportunities Element*, of the County comprehensive plan.
- The first meeting of the Housing, Economic Development, and Cultural Resources Workgroup is scheduled for Tuesday, November 21, 2006, at 5:30 p.m. in the County Administration Center Auditorium. The main agenda item will be a review of Chapter IX, *Housing Element*, of the County comprehensive plan, including housing inventory information and a preliminary draft of housing goals, objectives, policies, and programs.
- The First Friday Forum program for December 1, 2006, is entitled, “Comprehensive Planning for Ozaukee County’s Future Quality of Life.” The First Friday Forum will be held at the MATC Mequon Campus Lecture Hall (5555 West Highland Road, Mequon, WI 53092) from 7:30 to 9:00 a.m. Presenters for this forum will be Andrew Struck, Assistant Director and County Planner, Ozaukee County Planning, Resources, and Land Management Department and Paul Roback, Community Development Educator and Associate Professor, UW-Extension Ozaukee County. This series of public affairs breakfast forums, co-sponsored by MATC-North Campus, the Ozaukee County Board, and the UW-Extension, will advance the Ozaukee County community by focusing on contemporary issues by bringing key people together to solve problems, share information, and build relationships. On the first Friday of each month, you are invited to join us for breakfast, conversation, and some lively topical discussion. Registration is \$5 and includes continental breakfast. RSVP by November 28 to Shelly Conroy, MATC, 5555 W. Highland Rd., Mequon, WI 53092 at 262-238-2205 or conroy@matc.edu.

- **Ozaukee County Multi-Jurisdictional Comprehensive Plan Open House / Design Workshop**

The countywide open house / design workshop was held on Saturday May 6, 2006, between 9:00 a.m. and 1:00 p.m. in the Grafton Elementary School Gym. There were 13 interactive planning stations designed to facilitate public input into the planning process. Workshop evaluations showed that participant knowledge of comprehensive planning increased significantly and a number of written comments regarding the comprehensive planning process were received. Participants gave the overall format of the workshop a score of 4.5 points out of 5 points. Extensive publicity activities such as

post cards, flyers, news releases, notices on public access cable channels, and banners were undertaken; however the attendance, about 60 participants, was lower than expected.

- **Comprehensive Planning Display at the 2006 Ozaukee County Fair**

A table top display and additional comprehensive planning materials and handouts were set up in the Ozaukee County Department of Planning, Resources, and Land Management booth at the County Fair, which was held between August 2 and 6, 2006. The table top display included comprehensive planning process timelines, SWOT analysis results, and favorite and least favorite images from the image preference survey conducted at the countywide comprehensive planning open house / design workshop. County staff was present to answer question regarding comprehensive planning and the Ozaukee County multi-jurisdictional planning process.

- **Special Presentations**

Two special presentations were made to the CAC during the reporting period. A presentation regarding the Southeastern Wisconsin Regional Water Supply Planning Program was given by SEWRPC staff at the April 4, 2006, meeting. The presentation included discussion on water supply issues, the regional water supply planning program, water supply planning challenges, and thoughts on integrating water supply planning with comprehensive planning. The image preference survey conducted at the countywide comprehensive planning open house / design workshop was presented to the CAC at its June 27, 2006, meeting.

- **Local Government Comprehensive Planning Design Workshops with Plan Commissions, Governing Bodies, and Citizen Advisory Committees**

Local comprehensive planning design workshops were held with each participating local government between July 2006 and October 2006, with the exception of the Town of Cedarburg. A meeting has been scheduled with the Town of Cedarburg Plan Commission for November 15, 2006, at 7:30 p.m. The meetings were open to the general public and topics discussed included:

- Local government population projections for 2035
- Introduction and discussion/brainstorming on vision statements and goals and objectives for the issues and opportunities element of local comprehensive plans

As a result of these meetings, work has begun on local government population projections and the issues and opportunities element of each local comprehensive plan. Preliminary local population projections have been received from the Cities of Mequon and Port Washington; the Villages of Fredonia, Newburg, Saukville, and Thiensville; and the Town of Fredonia. Preliminary draft issues and opportunities elements have been completed by the Villages of Grafton, Saukville, and Thiensville, and the Towns of Grafton and Port Washington. Please contact Ben McKay at SEWRPC at (262) 547-6721 or bmckay@sewrpc.org as soon as possible if your community is not listed and has completed a population projection or an issues and opportunities element, or if your community needs additional assistance with either matter.

- **Preparation of the Multi-Jurisdictional Comprehensive Plan Report**

The inventory chapters of the County plan report have been completed and approved by the CAC and CPB. The chapters include:

- Chapter I, *Introduction and Background*
- Chapter II, *Population, Household, and Employment Trends and Projections*
- Chapter III, *Inventory of Agricultural, Natural, and Cultural Resources*
- Chapter IV, *Inventory of Existing Land Uses, Transportation Facilities and Services, and Utilities and Community Facilities*
- Chapter V, *Existing Plans and Ordinances*

Chapters I, II, III IV, and V and PowerPoint summaries of each chapter have been posted on the County website. (<http://www.co.ozaukee.wi.us/SmartGrowth/DraftPlanSummary.htm>).

Chapter VI, *Issues and Opportunities Element*, was reviewed and approved by the CAC on October 3, 2006. The chapter identifies general County planning issues and opportunities and defines a desired future for the County through a vision statement and general goals and objectives. The planning issues, vision statement, and general goals and objectives were developed by the CAC at its August 1, 2006, and September 19, 2006, meetings and by the CPB at its September 19, 2006, meeting. The CPB will review and possibly take action on the draft *Issues and Opportunities Element* chapter at its November 21, 2006, meeting.

A draft of the housing inventory portion of Chapter IX, *Housing Element*, of the County comprehensive plan (including inventory items for each participating local government) was completed and distributed to local government chief elected officials and staff in early August 2006, to assist local governments in the preparation of housing goals, objectives, policies, and programs for the housing element of their local comprehensive plans. A revised housing inventory and model local government housing element chapter will be distributed to local governments in December 2006, to further assist in the preparation of the housing element of local comprehensive plans.

Community housing unit condition data is currently being collected as part of the update to the housing inventory. This data has been received from most of the participating communities with the exception of the Villages of Belgium and Saukville. County and SEWRPC staff would like to acknowledge Grota Appraisals, Matthies Assessments Inc., and Magnan Assessment Services for the timely provision of this data on the behalf of the communities they serve. Please contact Ben McKay as soon as possible if your community has not yet provided this data.

A draft of the economic development inventory portion of Chapter XII, *Economic Development Element*, of the County comprehensive plan will be prepared and distributed to local governments by the end of December 2006, to assist in the preparation of goals, objectives, policies, and programs for the economic development element of local comprehensive plans.

In addition, Ozaukee County has recently begun preparation of the inventory chapters for participating local governments that have requested the County to compile their local comprehensive plan reports. Please contact Andrew Struck at the Ozaukee County Planning, Resources, and Land Management Department at (262) 284-8270, or at astruck@co.ozaukee.wi.us if you have questions regarding the status of your community's inventory chapters. Ozaukee County is compiling the local plan draft reports as specified in the approved three party cooperative agreements for the following local governments:

- City of Mequon
- City of Port Washington
- Village of Belgium
- Village of Newburg
- Village of Saukville
- Village of Thiensville
- Town of Belgium
- Town of Fredonia
- Town of Port Washington

The following local governments are compiling their own local plan reports as specified in the approved three party cooperative agreements for the following local governments:

- Town of Grafton
- Town of Saukville

The following local governments have not specified in their three-party agreement whether they will be compiling their own local plan reports, or if they will request the County to compile the reports:

- Village of Fredonia
- Village of Grafton
- Town of Cedarburg

If any of these three local governments would like Ozaukee County to compile the local plan report, please contact Andrew Struck at the Ozaukee County Planning, Resources, and Land Management Department at (262) 284-8270, or at astruck@co.ozaukee.wi.us, as soon as possible.

- **Agricultural Land Evaluation and Site Assessment (LESA) for Ozaukee County**

LESA is a numeric system for rating potential farmland preservation areas by evaluating soil quality (land evaluation) and geographic variables (site assessment). A LESA analysis is being conducted as part of Chapter VII, *Agricultural, Natural, and Cultural Resources Element*, of the County comprehensive plan. The land evaluation component of the LESA rating system has been completed and mapped by the Natural Resources Conservation Service (NRCS). The site assessment portion of the rating system is based on geographic variables. The purpose of these variables is to determine the level of development pressure on farm parcels and incorporate this information into the analysis of which farm parcels should be given priority for farmland preservation programs.

A LESA workgroup, largely consisting of individuals who served on the County's Land and Water Resources Management Plan Committee, was formed to develop recommended site assessment criteria. The LESA workgroup met on September 28, 2006 and November 1, 2006. The workgroup has identified the site assessment criteria to be used in the LESA analysis. The preliminary criteria will be presented to the CAC at the November 15 meeting. SEWRPC and County staff are currently testing various outcomes using the site assessment criteria to determine if any criterion should be removed or if the scaling should be adjusted for remaining criterion. The results of this testing will be presented to the LESA workgroup for a recommendation to the CAC this winter.

- **Local Government Planning Element Goals, Objectives, Policies, and Programs**

The report preparation timeline for the County and each participating local government has recently changed as approved by the CAC. In previously distributed timelines, Chapter VII was scheduled for review by the CAC in December 2006. This date has been rescheduled for March 2007, due to additional preparation time required for the LESA analysis. Chapter IX, *Housing Element*, and Chapter XII, *Economic Development Element*, of the County comprehensive plan have been rescheduled for review by the CAC in December 2006, and February 2007, respectively. These changes are necessary to remain on schedule for the anticipated June 2008 adoption of the County comprehensive plan.

The County will need to receive local housing element and economic development element goals, objectives, policies, and programs by the end of January 2007, due to this rescheduling. They will be incorporated into the draft County housing and economic development element chapters. In addition, the County will need to receive goals, objectives, policies, and programs for local government Agricultural, Natural, and Cultural Resources Element chapters by the end of February 2007. A revised timeline outlining the County's comprehensive plan preparation dates and local comprehensive planning process "due dates" through December 2007, has been attached to this e-mail. Please contact Andrew Struck or Ben McKay if you have any questions concerning the outline.

- **Next Steps**

A revised County housing inventory (including inventory items for each participating local government) and a model local government housing element chapter will be distributed to each participating local government in December 2006.

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