

**Ozaukee County Comprehensive Planning Citizen Advisory Committee  
PUBLIC PARTICIPATION PLANNING AD-HOC WORK GROUP MEETING  
Ozaukee County Administration Center, Room 117  
November 11, 2003 at 7:30AM  
Meeting Notes**

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**Call to order 7:35 AM**

**Attendance:**

Andrew Struck, Kit Keller, Ellie Doyle, Eric Rathke, Geoff Hurtado, Bob Rathsack, Randy Tetzlaff and Nancy Anderson.

**Timeframe:**

Option A      Get Grant- notified by February 2004  
Option B      Do Not Get Grant- What is the timeframe? Is it the same? Do we delay one year and resubmit the grant?

January 2004 - 3 or 4 weeks to draft plan

(Mid/Late) February 2004- Citizen Advisory Committee Meeting - present draft public participation plan  
Anyone else to be talking with?

Late February/March - Smart Growth Committee & County Board Adopt a public participation plan  
Implementation- anyone else need to be talking with?

**Other Ideas:**

Bring in guest speakers - Washington County, Brown County, Winnebago County, etc.

Re-Broadcast Public Participation Efforts (e.g. Cable TV, Taping, website)- Walworth County

**3 Time Approach:**

- 1 What are issues? Engagement
- 2 Draft plan responses
- 3 Again Responsive to comments on revisions, did we get it incorporated?

Community Interests defined as collective of individuals

- Stewardship

Keep interests throughout the 'Implementation'

Modification during process

- "How to change"/self adjusting
- Revision/update

Youth conducting interviews of residents, example of Riveredge Nature Center used in grant

**Goals:**

- 1 Inclusive & Diverse Representation
  - a. Stoughton Example – Budget and Timeframe
- 2 Audiences:
  - a. Youth/Kids/Children
  - b. Local Government (within County)
  - c. Public/citizens
  - d. Adjoining Municipalities/Government
  - e. Local Businesses
  - f. Local Interest Groups
- 3 Follow-up / Retention to input
  - a. Phased reporting
- 4 Inform, Educate, Engage – throughout the process
- 5 Responsive to public interests- what is important?

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- 6 Better 'more informed' decisions, public policy
- 7 Educate on Comprehensive Planning Process
  - a. 9 Elements & 14 Goals
- 8 Opportunity for "ownership"
- 9 Consensus building
- 10 Make "personal" to participants

**Tasks:**

Homework - 9 elements of a Comprehensive Plan, Techniques, Tools, Other Examples, Good Resources

- Bring back resources to meetings & discuss

Successful process? How is this defined? How will we know if successful?

**Outcomes:**

See Goals listing above...

**Meeting adjourned at 8:40 AM**

*Notes respectfully submitted by Andrew Struck and Paul Roback.*

Per Kit Keller...handouts

**Resources:**

Division of Intergovernmental Relations Comp Planning Site

[http://www.doa.state.wi.us/pagesubtext\\_detail.asp?linksubcatid=366&linkcatid=224&linkid=](http://www.doa.state.wi.us/pagesubtext_detail.asp?linksubcatid=366&linkcatid=224&linkid=)

Stoughton's Public Participation Plan for the Comp Plan

<http://www.ci.stoughton.wi.us/planning/Public%20Participation%20Plan.html>

Town of Nasewaupsee's Public Participation Plan

<http://www.foth.com/client/nasewaupsee/pdf/public.pdf>

Sauk Prairie's Public Participation Plan

<http://www.vandewalle.com/workinprogress/saukprairie/participation.pdf>

Dane County Public Participation Plan

<http://www.co.dane.wi.us/PLANDEV/ComprehensivePlan/pdf/publicparticipation.pdf>

UW Extension Presentation on Public Participation

<http://www.uwex.edu/ces/cty/green/cnred/pdf/introductiontopublicparticipation.pdf>

Public Participation Bibliography

<http://www.uc.edu/cecs/PPB.html>

Public Participation Information Series

[http://www.uaa.alaska.edu/enri/rs\\_site/pdfs/tips.pdf](http://www.uaa.alaska.edu/enri/rs_site/pdfs/tips.pdf)