



**DRAFT – NOT APPROVED**

# MINUTES

**OZAUKEE COUNTY  
COMPREHENSIVE PLANNING  
CITIZEN ADVISORY COMMITTEE -  
LAND USE, TRANSPORTATION, UTILITIES, AND COMMUNITY FACILITIES  
(LUTU) WORK GROUP  
TUESDAY, JUNE 19, 2007 @ 5:00 PM  
OZAUKEE COUNTY ADMINISTRATION CENTER – AUDITORIUM  
(121 W. MAIN STREET, PORT WASHINGTON)**

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## **MEMBERS PRESENT**

Angela Curtes, Dave Murphy, Dave Verley, James Froemming, Joette Heckenbach, Kit Keller, Pat Marchese, Paul Westrick, Roger Kirgues, Roger Strohm, and Victor Pappas. Tom Richart, chairman of the Comprehensive Planning Board, sat in as a work group member for a short time in order to meet quorum requirements (as provided in the CAC by-laws).

## **MEMBERS EXCUSED**

Don Korte, Ed Beimborn, Robert Dreblow, Brian Borofka and Sharon Gayan

## **MEMBERS ABSENT**

Aileen Switzer, Al Neumann, Bill McGill, John Stilp, Ken Lucht, Krista Chapdelaine, Lance Leider, Mark Lake, Rick Nelson, Daniel Wagner, and Steven Lenz

## **STAFF PRESENT**

Andrew Struck - Ozaukee County - Planning, Resources and Land Management Department  
Nicole Sidoff- Ozaukee County - Planning, Resources and Land Management Department  
Ben McKay - Southeastern Wisconsin Regional Planning Commission (SEWRPC)  
Nancy Anderson - Southeastern Wisconsin Regional Planning Commission (SEWRPC)  
Joyce Gramz – Southeastern Wisconsin Regional Planning Commission (SEWRPC)

## **HANDOUTS**

- Tables comparing LESA results before and after the reduction of the weights of SA-3 factors, entitled, “Ozaukee County LESA Scores Based on Original Analysis: 2007” and “Ozaukee County LESA Scores with Weights Lowered for SA-3 Criteria: 2007”

## **CALL TO ORDER AND MEMBER INTRODUCTIONS**

Chairperson Pat Marchese called the meeting to order at 5:12 PM. A quorum was present. Each of the LUTU Work Group members did self introductions.

## **ASSURANCE THAT THE MEETING WAS PROPERLY NOTICED / ADOPTION OF AGENDA**

Andrew Struck assured that the meeting was properly noticed and posted. **A motion was made by Roger Strohm and seconded by Paul Westrick to accept the agenda as written. All members present voting aye, the motion carried unanimously.**

## **APPROVAL OF MINUTES**

**A motion was made by Roger Kirgues and seconded by Roger Strohm to approve the minutes of the Tuesday, May 22, 2007 and Tuesday, April 3, 2007 LUTU Work Group meetings as written. All members present voting aye, the motion carried unanimously.**

**UPDATE, DISCUSSION AND POSSIBLE ACTION ON THE UPDATE TO THE APPROVED LAND EVALUATION AND SITE ASSESSMENT (LESA) ANALYSIS FOR THE AGRICULTURAL PORTION OF THE PRELIMINARY INVENTORY AND ELEMENT CHAPTERS OF AGRICULTURAL, NATURAL AND CULTURAL RESOURCES CHAPTERS (CHAPTER III AND VII) FOR THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

Andrew Struck discussed the reductions in the weights of the SA-3 factors in the LESA analysis. Work group members were given tables comparing the results of the LESA analysis as approved by the LESA Technical Advisory Work Group and Agricultural and Natural Resources Work Group and after the change in the weights of the SA-3 factors.

Andrew Struck informed the LUTU Work Group members that the Agricultural and Natural Resources Work Group agreed by consensus to approve the revision to the LESA analysis. Paul Westrick asked what implications the adoption of the update to the LESA analysis would have for the County and local governments. Andrew Struck explained that the LESA analysis results would be recommended to be used as a planning tool for identifying productive agricultural lands. Andrew also referred the LUTU Work Group members to the comparison tables and maps as presented and discussed.

**A motion was made by Roger Kirgues and seconded by Roger Strohm to approve the Land Evaluation Site Assessment (LESA) analysis results for the Agricultural portion of Chapters III and VII of the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035 using all the layers included in the original analysis, and the SA-3 factors with their newly revised assigned weights. All members present voting aye, the motion carried unanimously.**

**REVIEW, DISCUSSION AND POSSIBLE ACTION ON THE GEOGRAPHIC INFORMATION SYSTEM (GIS) DATA LAYERS FOR DETERMINING THE NATURAL LIMITATIONS AND ENVIRONMENTALLY SENSITIVE LANDS TO BE MAPPED AND SHOWN IN THE LAND USE ELEMENT FOR THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

Andrew Struck stated that the Comprehensive Planning legislation for the State of Wisconsin requires that a Natural Limitations for Building Site Development map and an Other Environmentally Sensitive Lands map be included in the Ozaukee County Multi-Jurisdictional Comprehensive Plan: 2035, specifically in the Land Use Element. Andrew Struck stated that these maps will serve as informational rather than a regulatory purpose.

The Work Group discussed the following:

- The two maps will not serve as projections for the plan year 2035; however, they will serve as a foundation from which land use decisions will be made through the plan year 2035.
- Any improvements or stabilizations made in Lake Michigan bluff areas, including Concordia University's efforts and individual property owner efforts, should be included in the bluff erosion data layer.
- The critical species habitat sites data layer should incorporate the habitat sites for the Butler Garder Snake and the Hine's Emerald Dragonfly when the information becomes available from the DNR and U.S. Fish and Wildlife Service, respectively.
- Potential impacts of the Emerald Ash Borer should be discussed in the future, but it was generally agreed that this is not currently a land use issue.
- Groundwater recharge areas should be included as a data layer, including constraints on the groundwater supply, when the information becomes available from the Regional Water Supply Plan.

**A motion was made by Roger Kirgues and seconded by Paul Westrick to approve the data layers to be incorporated for the Natural Limitations to Building Site Development map and as the Other Environmentally Sensitive Lands map to be shown in the Land Use Element for the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035. This motion is conditional upon the inclusion of the following three data layers being included when and if the necessary data become available:**

1. Habitat sites for the Butler Garder Snake and the Hine's Emerald Dragonfly
2. Significant groundwater recharge sites
3. Sites of bluff improvement/stabilization efforts

All members present voting aye, the motion carried unanimously.

#### **BRAINSTORMING/DISCUSSION ON GOALS, OBJECTIVES, POLICIES, AND PROGRAMS FOR THE LAND USE ELEMENT CHAPTER (CHAPTER VIII)**

Andrew Struck reported that the Work Group will brainstorm on the Land Use Element Chapter tonight. Andrew Struck gave a brief description as to the brainstorming process, the specific questions to be addressed, and a note that any additional comments should be provided by e-mail, mail, or phone to Andrew Struck or Paul Roback by July 4, 2007.

The Work Group brainstormed the following questions:

1. What can Ozaukee County do to ensure adequate infrastructure, public services, and developable land to meet existing and future market demand for residential, commercial, and industrial uses?
2. How can Ozaukee County promote the planning and development of land uses that create or preserve varied and unique urban and rural communities?
3. What can Ozaukee County do to facilitate the development of "Smart Growth Areas?" A definition of *Smart Growth Areas* was provided.

Staff wrote all the brainstorming ideas and comments on a large tablet for the discussion. Staff will prepare a summary of all the comments provided (including those provided by July 4th) and email that back out to the Work Group members. Staff will also include these brainstorming notes in the LUTU Work Group packet for the next mailing.

#### **DISCUSSION ON THE TIMELINE, MEETING SCHEDULE AND NEXT STEPS**

Andrew Struck explained that staff will type up the notes from the brainstorming session and email them to the entire LUTU Work Group. Work Group members are encouraged to review these notes and email Paul Roback and/or Andrew Struck their additional comments.

Andrew Struck noted the timeline and meeting schedule provided in the Work Group meeting packet.

Andrew Struck invited all Work Group members to attend the July 17<sup>th</sup> special meeting that will focus on water resource issues in the County. The meeting will be held at the Ozaukee County Administration Center in the Auditorium.

Andrew Struck also mentioned three other upcoming Comprehensive Planning events. The Ozaukee County Fair will be held from August 1 – 5, 2007. There will be a Comprehensive Planning booth at the Fair. The Intergovernmental Cooperation Workshop will be held on October 30, 2007. The Implementation Workshop will be held on December 6, 2007. LUTU Work Group members will receive further information regarding these events in future mailings.

#### **PLANNING NEWS/EDUCATIONAL AND OUTREACH RESOURCES**

Work Group members should refer to the supplementary articles and documents included in their LUTU Work Group packets.

#### **PUBLIC COMMENT AND WRITTEN COMMUNICATIONS**

Andrew Struck informed Work Group members that he had been contacted by an attorney representing one of the non-metallic mining operators in the County. The client would like to be included in land use discussions and will therefore be informed of all future LUTU Work Group meetings.

**ANY OTHER BUSINESS AS ALLOWED BY LAW**

Kit Keller informed LUTU Work Group members about the open houses being held in Sheboygan County to support the Sheboygan County Non-Motorized Transportation Plan. The hearing will be held on Monday, July 9, 2007 at the Sheboygan County Administration Building, Room 302, at 4:00 PM.

**NEXT MEETING DATE(S)**

The next meeting is scheduled for July 24<sup>th</sup> at 5:00 PM in the Ozaukee County Administration Center Auditorium. Andrew Struck strongly encouraged LUTU Work Group members to attend the July 17<sup>th</sup> special meeting that will focus on water resource issues in the County.

**ADJOURNMENT**

**Paul Westrick made a motion to adjourn the meeting, seconded by Joette Heckenbach. All member present voting aye, the motion carried unanimously. The meeting was adjourned at 7:30 PM.**

*Respectfully recorded and submitted by Nicole Sidoff, Ben McKay, Nancy Anderson, and Andrew Struck, as reviewed and proofed by Roger Strohm, Secretary.*