

CALL TO ORDER AND MEMBER INTRODUCTIONS

Chairman Beimborn called the meeting to order at 5:36 PM. All the members present did self-introductions.

Members Present:

Angie Cope, Bob Rathsack, Dave Verley, Ed Beimborn, Eric Rathke, Francis Kleckner, Kit Keller, Lou Hefle, Michael Heili, Nina Look, Pat Marchese, Phil Beitz and Susan Nelson

Members Excused:

Al Schlecht, Jill Hapner

Members Absent:

Brian Biernat, Cathy Stern, Curt Rutkowski, John Treffert, Jon Censky, Joshua Smith, Lila Mueller, Randy Tetzlaff, Roger Strohm, Ron Stadler and Scott Heatwole

Staff Present:

Andrew Struck - Ozaukee County - Planning, Resources and Land Management Department

Paul Roback - UW-Extension, Ozaukee County

Ben McKay - Southeastern Wisconsin Regional Planning Commission (SEWRPC)

Nancy Anderson - Southeastern Wisconsin Regional Planning Commission (SEWRPC)

AVAILABLE HANDOUTS

- PowerPoint Presentation of Draft Housing Inventory of the Preliminary Chapter IX, "Housing Element" of the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035

ASSURANCE THAT THE MEETING WAS PROPERLY NOTICED

Andrew Struck noted that the agenda was properly noticed and posted.

ADOPTION OF AGENDA

A motion was made by Susan Nelson and seconded by Eric Rathke to adopt the agenda as written. All members present voting aye, the motion carried unanimously.

APPROVAL OF MINUTES

A motion was made by Lou Hefle and seconded by Francis Kleckner to approve the minutes of the August 1, 2006 meeting of the Ozaukee County Comprehensive Planning Citizen Advisory Committee as written. All members present voting aye, the motion carried unanimously.

UPDATE/DISCUSSION/POSSIBLE ACTION ON THE MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING PROCESS, WDOA GRANT, AND THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY (~ 70 MIN.)

- **REVIEW/DISCUSSION/POSSIBLE ACTION ON THE DRAFT HOUSING INVENTORY OF THE PRELIMINARY CHAPTER IX, "HOUSING ELEMENT" OF THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

Andrew Struck informed the Committee that Ben McKay sent a letter to all municipalities on August 11th requesting local assessment information on the condition of housing units in each local government. Since staff has not received any assessment information from local communities, Andrew requested that CAC members who are Community Representatives assist in getting this information to Ben McKay.

Ben McKay presented a summary of the Draft Housing Inventory of the Preliminary Chapter IX, "Housing Element" of the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035. Committee comments included:

- Include comparison data for other Southeastern Wisconsin counties for affordable housing needs assessment. Also, add data of owner-occupied vs. rental for the affordable housing needs assessment.
- Include housing needs by income category and age of resident based on projections
- Include the average age of Section 8 rental voucher recipients
- Reference the disconnect between the legislation requirements and the Ozaukee County opinion survey results. The survey showed a preference for houses on larger lots.

- Provide a comparison of the number of housing units by type provided over time to illustrate recent housing trends of more multi-unit housing construction in Ozaukee County.
- Reference how affordable housing will be dealt with in the plan. That it will be framed at the County level and dealt with at the local level.
- There needs to be an educational component for affordable housing and local examples and success stories of this type of development. The average person might think affordable housing is a large public housing facility, like Cabrini Green in Chicago. Emphasize the need for “empty nester” housing, housing for the elderly and young adults, and people who work in the County.
- Need to include information on mobile home parks in the County. There is one in the Town of Grafton and another in the City of Port Washington.
- Reference homelessness in this chapter.
- Cross-reference community based residential facilities and with the Community Facilities Chapter (Chapter IV).
- Include information on the need for affordable elderly housing that provides a continuum of care.

A motion was made by Bob Rathsack and seconded by Mike Heili to approve the draft inventory part of Chapter IX (nine) “Housing Element” of the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035 with the additions/corrections as discussed. All members present voting aye, the motion carried unanimously.

- **REVIEW/DISCUSSION/POSSIBLE ACTION ON THE DRAFT 2000-2005 LAND USE UPDATE TO THE PRELIMINARY CHAPTER IV, “INVENTORY OF EXISTING LAND USES, TRANSPORTATION FACILITIES AND SERVICES, AND UTILITIES AND COMMUNITY FACILITIES” FOR THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

Ben McKay outlined the changes that were made to this chapter to update land use information from 2000 to 2005. The updates include:

- A map and table of residential subdivisions built or platted.
- A map of multi-family developments and development of three or more residential lots created by certified survey map.
- A summary of major commercial, industrial, and institutional development.

A motion was made by Phil Beitz and seconded by Lou Hefle to approve the updates to the draft of Chapter IV (four) “Inventory of Existing Land Uses, Transportation Facilities and Services, and Utilities and Community Facilities” of the Multi-Jurisdictional Comprehensive Plan for Ozaukee County: 2035. All members present voting aye, the motion carried unanimously.

- **DISCUSSION ON A VISION, GOALS AND OBJECTIVES FOR CHAPTER VI, “ISSUES AND OPPORTUNITIES ELEMENT” OF THE MULTI-JURISDICTIONAL COMPREHENSIVE PLAN FOR OZAUKEE COUNTY: 2035**

Andrew Struck explained the handout included in the CAC packet, entitled “8/1/06 Ozaukee County Citizen Advisory Committee Meeting Issues and Opportunities Element Goals for Ozaukee County.” Andrew also referenced the vision statement developed by the Ozaukee County Comprehensive Planning Board (CPB). The CPB did not have enough time to wordsmith this vision statement. The CAC added their comments to the vision statement. After a short brainstorming session, the vision statement read: “Ozaukee County will create plans and policies that sustains and enhance the quality of life for all citizens of Ozaukee County.”

Ed Beimborn commented that there should be a paragraph defining the meaning of “quality of life.”

Andrew Struck responded that the CPB intended “quality of life” to be defined by the goals developed for this chapter. The Committee discussed this approach and examples.

Pat Marchese commented that goals should have an active tense. For example, maintain and improve the county transportation network.

Andrew Struck commented that CAC members can send comments to staff until September 30, 2006 for this chapter. The chapter will be discussed at the CAC meeting on October 3rd. A revised draft of the chapter reflecting comments made by the CPB and CAC at their September 19th meetings will be included in the meeting packet. Additional comments submitted will be distributed at the October 3rd meeting.

UPDATE/DISCUSSION ON IMPLEMENTING PUBLIC PARTICIPATION PLANS (PPP) FOR OZAUKEE COUNTY AND PARTICIPATING LOCAL GOVERNMENTS

▪ **LOCAL GOVERNMENT "DESIGN WORKSHOPS" / MEETINGS WITH PLAN COMMISSIONS FOR THE LOCAL ISSUES AND OPPORTUNITIES ELEMENTS**

Andrew Struck reported that he and Ben have been meeting with local plan commissions over the last two months to work on the local Issues and Opportunities Element and prepare local visions, goals, and objectives along with having local governments "select" a population projection for their community within a range of methodologies.

▪ **DISCUSSION ON THE 2006 COUNTY FAIR DISPLAY FOR COMPREHENSIVE PLANNING**

Andrew Struck reported that comprehensive planning information was included at a booth shared with the Ozaukee County Planning, Resources and Land Management Department and the Ozaukee County Tourism Council. About one-third of this combined booth was dedicated to comprehensive planning. The display board was revised based on the feedback from the CAC. Although a few people were interested in the booth and asked questions, overall there was not a large interest in comprehensive planning. If comprehensive planning were to have its own booth at the 2007 County Fair, more volunteers would be needed to assist staffing the booth. This year (2006) the booth was primarily staffed by Paul Roback and Andrew Struck.

Lou Hefle saw the booth at the fair and thought it was well done. He congratulated staff on their hard work.

Kit Keller and Ed Beimborn both encouraged the CAC to have its own comprehensive planning booth at the 2007 County Fair and utilize CAC members to staff the booth. Several CAC members expressed an interest in helping to staff the booth at the County Fair. *Staff will prepare a sign-up sheet to allow CAC and CPB members to sign-up to help staff the Comprehensive Planning booth at the County Fair in 2007. Andrew Struck and Paul Roback will look into the cost and reserving a separate booth for comprehensive planning in 2007.*

UPDATES FROM PARTICIPATING LOCAL GOVERNMENTS

Susan Nelson reported that the City of Mequon staff indicated that they are working on the Issues and Opportunities Element.

UPDATE/REPORT OF THE COMPREHENSIVE PLANNING TECHNICAL STAFF WORK GROUP, COUNTY COMPREHENSIVE PLANNING BOARD, ENVIRONMENT AND LAND USE COMMITTEE AND OZAUKEE COUNTY BOARD OF SUPERVISORS

Andrew Struck reported that the Comprehensive Planning Board approved the addition of four new CAC members to fill the Committee vacancies. These members are Katie Smith, Bill McGill, Joette Heckenbach and John Bauer.

Andrew also reported that the inventory chapters will be presented at the upcoming Environment and Land Use Committee and County Board meetings.

PLANNING NEWS/EDUCATIONAL AND OUTREACH RESOURCES

Andrew Struck passed around the full document, a "Toolkit for Affordable Housing Development" that was provided as a summary in the Committee packets.

PUBLIC COMMENT AND WRITTEN COMMUNICATIONS

There was no public comment and no written communications to report.

CPB REPORT/LOGIN REPORT/ COMMUNITY EMAIL UPDATES (~ 2 MIN.)

Nothing reported.

ANY OTHER BUSINESS AS ALLOWED BY LAW

Nothing reported.

NEXT MEETING DATES: TUESDAY, OCTOBER 3, 2006 AND A SPECIAL MEETING ON WEDNESDAY, NOVEMBER 15, 2006

- Wednesday November 15th - Special Additional Meeting
- Tuesday December 5th - Regular Meeting

ADJOURNMENT

A motion was made by Susan Nelson and seconded by Dave Verley to adjourn the meeting. All members present voting aye, the motion carried unanimously. The meeting adjourned at 7:37 PM.

Respectfully recorded and submitted by Paul Roback, Ben McKay, Nancy Anderson and Andrew Struck as proofed by Angie Cope, Secretary.