

CALL TO ORDER

Vice-Chairman Marchese called the meeting to order at 5:40 PM.

Members Present:

Al Schlecht, Dave Verley, Eric Rathke, Francis Kleckner, Jill Hapner, Kit Keller, Pat Marchese, Phil Beitz, Randy Tetzlaff, and Roger Strohm

Members Excused:

Angie Cope, Cathy Stern, Curt Rutkowski, Ed Beimborn, John Treffert, Sue Nelson, and Syl Weyker

Members Absent:

Bob Rathsack, Brian Biernat, Geoff Hurtado, Jerry Voigt, Jon Censky, Lila Mueller, Nina Look, Scott Heatwole, Barbara Jobs, Rod Mayer, Ron Stadler, Tim Vertz, Wendy Weeks and Dawn Woda

Staff Present:

Andrew Struck - Ozaukee County - Planning, Resources and Land Management Department
Paul Roback - UW-Extension, Ozaukee County
Nancy Anderson- Southeastern Wisconsin Regional Planning Commission (SEWRPC)
Ben McKay - Southeastern Wisconsin Regional Planning Commission (SEWRPC)
Andy Holschbach - Ozaukee County - Planning, Resources and Land Management Department

AVAILABLE HANDOUTS

PowerPoint Presentation: "Overview of SEWRPC Planning Report No. 48: A Regional Land Use Plan for Southeastern Wisconsin: 2035"

Newsletter: "Review and Update of Regional Land Use and Transportation System Plans for Southeastern Wisconsin - August 2005"

PowerPoint Presentation: "Chapter V: Existing Plans and Ordinances" of the Ozaukee County Multi-jurisdictional Comprehensive Plan

PRESENTATION

Dave Schilling of the Southeastern Wisconsin Regional Planning Commission (SEWRPC) made a PowerPoint presentation on the "Southeastern Wisconsin Regional Land Use Plan - 2035 Update". Committee discussion and comments followed the presentation by Mr. Dave Schilling.

APPROVAL OF MINUTES

A motion was made by Phil Beitz and seconded by Eric Rathke to approve the minutes of the July 12, 2005 meeting of the Ozaukee County Comprehensive Planning Citizen Advisory Committee as written. All present voting aye, the motion carried unanimously.

UPDATE/DISCUSSION/POSSIBLE ACTION ON THE MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING PROCESS AND GRANT

- UPDATE/DISCUSSION/POSSIBLE ACTION ON STATE BUDGET AND THE COMPREHENSIVE PLANNING LAW

Andrew Struck reported that Governor Doyle line item vetoed the repeal of the Comprehensive Planning Legislation and restored the grant program funding in the State budget, which means that both will continue. We were honored that the Governor made this announcement at River Barn Park in the City of Mequon. Andrew also reported that the City of Cedarburg has received a \$30,000 grant for developing their own Comprehensive Plan and that the Wisconsin Department of Administration has required that the City would collaborate with the County.

- **UPDATE/DISCUSSION/POSSIBLE ACTION ON DRAFT PRELIMINARY CHAPTER V, "EXISTING PLANS AND ORDINANCES" OF THE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE PLAN**

Ben McKay presented Chapter V and asked for Committee comments.

Pat Marchese commented that at the bottom of page 3, it needs to be clearer that if a local government wants to continue to have local zoning, they must adopt a comprehensive plan by the year 2010.

Kit Keller inquired if a map of cultural areas in the County will be included.

Nancy Anderson responded that this map would be in Chapter III.

Randy Tetzlaff stated that the City of Port Washington has a Park and Open Space Plan. Ben McKay and Andrew Struck noted that this information would be updated in the table of information and text.

A motion was made by Roger Strohm and seconded by Jill Hapner to approve the draft of Chapter Five (V) of a Multi-Jurisdictional Comprehensive Plan for Ozaukee County with the additions/correction discussed. All present voting aye, the motion carried unanimously.

- **SCHEDULING LOCAL GOVERNMENT MEETINGS TO DISCUSS LOCAL AND COUNTY COMPREHENSIVE PLANS**

Ben McKay and Nancy Anderson explained the goals and objectives of these meetings with each of the local governments, namely: to update each local government on the overall timeframe and schedule, review the past and future CAC meeting agendas, review the County Comprehensive Plan outline and chapters, encourage adoption of a local public participation plan, schedule a local community public informational meeting for early 2006 (Jan- March), review of local base maps, define if the County will be compiling the local comprehensive plan document and determine format and content, update tables and information requested, and have cities and villages define/determine their local planning area. The meetings are being conducted primarily with local staff and/or local plan commission members. The following are the dates currently scheduled:

9/7 at 1:00 - Village of Belgium
9/12 at 9:30 - Village of Thiensville
9/12 at 1:30 - City of Port Washington
9/12 at 5:00 - Town of Saukville
9/13 at 1:30 - City of Mequon (tentative)
9/19 at 1:30 - Village of Saukville

UPDATE/DISCUSSION ON IMPLEMENTING PUBLIC PARTICIPATION PLANS (PPP) FOR OZAUKEE COUNTY AND PARTICIPATING LOCAL GOVERNMENTS

- **OZAUKEE COUNTY FAIR DISPLAY- COMPREHENSIVE PLANNING**

Andrew Struck passed around pictures of the comprehensive planning display that was part of the Planning, Resources and Land Management booth at the Ozaukee County Fair. County base maps were displayed and names were taken for the Citizen Advisory Committee Comprehensive Planning Element Work Groups. Department staff reported that there was a lot of interest in the base maps and information.

- **COMMUNITY COMPREHENSIVE PLANNING INFORMATIONAL MEETINGS**

Andrew Struck reported that the current Public Participation Plan has the public design workshop before the local community meetings. Staff would like to conduct the local community meetings first in order to present local inventory data, local survey results and conduct an idea generating session in order to generate input for a countywide vision and goals. This local information would then feed into the countywide design workshop. The local community meetings would be conducted January – March 2006 and the countywide design workshop would be conducted in April of 2006.

Roger Strohm inquired why we need to postpone these meetings until next year.

Andrew Struck responded that the inventory data would not be entirely complete until the end of 2005 and it would be important to have all this local and countywide inventory data and mapping available prior to the public informational meetings and visioning exercises. Likewise, he noted that it is important to conduct the community visioning before the countywide design workshop and that staff needed additional time to prepare for the countywide design workshop.

UPDATES FROM PARTICIPATING LOCAL GOVERNMENTS

Pat Marchese reported that the City of Mequon is reviewing the consistency between their land use plan and zoning ordinance. The Blue Ribbon Commission Survey has completed the survey draft and it will be mailed out this week with a return date of September 30th. Hot topics when creating the survey included affordable housing, the proposed Highland Road I-43 interchange, the town center plan and the property tax freeze. Each survey will have an identification code so that people can use this code to access an on-line version of the survey. One survey will be mailed to each owner occupied house and to business property owners.

Francis Kleckner reported that the Town of Belgium is working with SEWRPC on a land division ordinance.

Al Schlecht reported that the Village of Grafton and Town of Grafton have established an Ad-Hoc Committee to discuss the compatibility of land uses between the two communities and also to discuss the future water needs for the two communities.

Roger Strohm reported that the City of Port Washington's Citizen Advisory Committee has reviewed their local community survey and the results indicate a need to preserve the quality of life in Port Washington and that residents want more job growth in their community. Randy Tetzlaff reported that the City and Town of Port Washington have started a joint planning process for the Knelsville area.

UPDATE/REPORT OF COUNTY SMART GROWTH COMMITTEE, ENVIRONMENT AND LAND USE COMMITTEE AND OZAUKEE COUNTY BOARD OF SUPERVISORS

▪ **NEW "COMPREHENSIVE PLANNING BOARD" APPOINTMENTS AND MEETING DATE**

Andrew Struck read the names of the County Board Supervisors on the new Comprehensive Planning Board (formerly the Smart Growth Committee) referring to the handout in the packet of information and then introduced County Board Supervisor Tom Richart as the new Chair of the Ozaukee County Comprehensive Planning Board.

Tom Richart thanked the Citizen Advisory Committee for all of their hard work and informed the Committee that the next meeting of the Comprehensive Planning Board is on September 27th at 1PM in room 118 of the Ozaukee County Administration Center.

2004 WDOA - WISCONSIN COASTAL MANAGEMENT PROGRAM- COASTAL RESOURCES AND COMMUNITY PLANNING GRANT FOR OZAUKEE COUNTY

▪ **UPDATE ON THE FORMATION OF A LAND AND WATER RESOURCE MANAGEMENT PLAN ADVISORY COMMITTEE**

Andrew Struck informed the Committee that the last Land and Water Resource Management Plan was completed in 1999 and this LWRM plan details the goals and objectives for program areas within the Planning, Resources, and Land Management Department. Andrew mentioned that he was recruiting volunteers to sit on an advisory committee to oversee the development of the update to this LWRM plan. The draft plan will be finished by the end of 2005 for adoption by April 2006 and will guide the activities of the Ozaukee County Planning, Resources and Land Management Department. Andrew will utilize inventory data from the comprehensive planning process for this plan as well as some additional inventory data that the PRLM Department is currently compiling.

PLANNING NEWS/EDUCATIONAL AND OUTREACH RESOURCES

Paul Roback informed the Committee that the Land Conservation Partnership will be sponsoring a forum on Tuesday October 11th entitled "Keeping the Land in Land Use Planning." This is a continuation of the first forum that was held earlier in 2005, where Andrew Struck was a presenter. This event starts at 5 PM at the West Bend Mutual Insurance Company campus. Paul noted that Andrew Struck would again be a speaker as well as have a booth displaying information on comprehensive planning at this forum. You can RSVP by contacting Sue Millin, Land Conservation Partnership at 262-707-4981 or lcpwc@sbcglobal.net. Cost to attend the event is \$15.

PUBLIC COMMENT

No public comment.

WRITTEN COMMUNICATIONS

There were no written communications to report.

CPB REPORT/LOGIN REPORT/E-MAIL UPDATES

The Citizen Advisory Committee has approved the drafts of chapters I and V of the Ozaukee County Multi-Jurisdictional Comprehensive Plan.

OTHER BUSINESS ALLOWED BY LAW

Nothing to report.

NEXT MEETING DATES: TUESDAY, NOVEMBER 1, 2005 AND POTENTIAL "SPECIAL" DECEMBER 2005 MEETING

The next meeting date is Tuesday, November 1, 2005 at 5:30 PM in the Ozaukee County Administration Center Auditorium. The focus of this meeting will be to review Chapter III and to make recommendations for Element Work Group appointments. A special December 13, 2005 is scheduled to review Chapter II and Chapter IV.

ADJOURNMENT

The meeting adjourned at 7:25 PM by unanimous consent.

Respectfully recorded and submitted by Paul Roback, Ben McKay, Nancy Anderson and Andrew Struck.