

CALL TO ORDER

Chairman Beimborn called the meeting to order at 5:35 PM.

Members Present:

Ed Beimborn, Phil Beitz, Angie Cope, Jill Hapner, Kit Keller, Francis Kleckner, Pat Marchese, Eric Rathke, Bob Rathsack, Curt Rutowski, Cathy Stern, Roger Strohm, John Treffert, Dave Verley, Jerry Voigt and Dawn Woda (new Village of Newburg representative).

Members Excused:

Nina Look, Susan Nelson, Al Schlecht and Randy Tetzlaff.

Members Absent:

Brian Biernat, Jon Censky, Scott Heatwole, Geoff Hurtado, Barbara Jobs, Rod Mayer, Wendy Weeks, Lila Mueller, Ron Stadler, Tim Vertz and Syl Weyker.

Staff Present:

Andrew Struck - Ozaukee County - Planning, Resources and Land Management Department
Paul Roback - UW-Extension, Ozaukee County
Nancy Anderson- Southeastern Wisconsin Regional Planning Commission (SEWRPC)
Ben McKay - Southeastern Wisconsin Regional Planning Commission (SEWRPC)
Andy Holschbach -Ozaukee County - Planning, Resources and Land Management Department

WELCOME & INTRODUCTIONS

The following handouts were made available or passed out to the members of the Comprehensive Planning Citizen Advisory Committee at the meeting:

- National Business Institute seminar brochure entitled "Preserving Land Use Development Rights through Subdivision, Annexation, And Zoning Laws In Wisconsin", which will be held July 15, 2005 in Milwaukee
- Lorman Education Services seminar brochure entitled "Law of Easements: *Legal Issues And Practical Consideration In Wisconsin*"
- Milwaukee Journal Sentinel Article entitled "Hartford take lead in growth", Population: Growth Spurt
- Wisconsin Legislative Council print out of the "Wisconsin Legislator Briefing Book 2005-06"

APPROVAL OF MINUTES

A motion was made by Pat Marchese and seconded by Roger Strohm to approve the minutes of the April 7, 2005 meeting of the Ozaukee County Comprehensive Planning Citizen Advisory Committee as written. All present voting aye, the motion carried unanimously.

UPDATE/DISCUSSION/POSSIBLE ACTION ON THE MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING PROCESS AND GRANT

- UPDATE/DISCUSSION/POSSIBLE ACTION ON STATE JOINT FINANCE COMMITTEE AND ASSEMBLY RECOMMENDATION TO REPEAL THE COMPREHENSIVE PLANNING LAW

Andrew Struck reported on the current status of the Comprehensive Planning legislation. The Joint Finance Committee removed this legislation and the grant program from the biennium budget. It is anticipated that both houses of the legislature will agree with the Committee's recommendation. The Governor has publicly stated that he will veto this measure. However, it is widely believed that the Governor cannot reinstate the grant program.

Andrew Struck also reported that the County has received communication from the WI Department of Administration. The Ozaukee County grant is not affected by these proposed changes and the Department of Administration expects the County to complete our comprehensive plan according to the terms of the contract agreement.

Cathy Stern inquired if the Joint Finance Committee removed the legislation, do we currently have a Smart Growth Law.

Pat Marchese responded that we currently have a law. This will only change if the budget is passed and the Governor does not veto the removal of the legislation. Andrew Struck and Nancy Anderson concurred.

- UPDATE/DISCUSSION/POSSIBLE ACTION ON DRAFT PRELIMINARY CHAPTERS 1 AND 2 OF THE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE PLAN

Ben McKay read aloud Chapter 1 and asked for comments at the end of each page.

Ed Beimborn asked how Local Comprehensive Plans relate to the County Comprehensive Plan and how will Local Comprehensive Plans be prepared.

Andrew Struck commented that as part of the cooperative agreement both local and County plans will move ahead simultaneously and feedback from the local level vision would be incorporated into the County Plan.

Angie Cope asked if the County will include the City of Cedarburg in the County Comprehensive Plan as the City of Cedarburg declined to participate in the cooperative planning process.

Nancy Anderson noted that the City would be included in all data tables, maps and text that refer to the County as a whole, since it is part of the County. Community specific data developed for each of the 14 participating communities will not be prepared for the City of Cedarburg. For example, Appendices C through G of Chapter 2 do not include tables for the City.

Kit Keller suggested that a phrase stating, "planning contributes to public health" should be added to the "Need for Comprehensive Planning" section.

Cathy Stern asked if Comprehensive Planning goal number 12, "balancing individual property rights with community interests and goals," under the "Fourteen Comprehensive Planning Goals" section refers to anything specific such as eminent domain. She also asked if background information on goal number 12 could be sent to her.

Andrew Struck responded that the 14 planning goals are detailed in the State Statute. Eminent domain may be included as part of the discussion on this balance depending on the community.

Nancy Anderson stated that she would contact the Wisconsin Department of Administration for background documentation of the 14 planning goals and provide them to the committee.

Ed Beimborn asked if PowerPoint summaries could be prepared when future chapters are reviewed by the CAC.

Eric Rathke suggested that a phrase regarding non-metallic mining be added to the "Planning Helps Protect Natural and Cultural Resources" bullet under the "Benefits of Comprehensive Planning" Section.

Kit Keller suggested staff determine if the term "Visual Preference Survey" is trademarked.

A motion was made by Phil Beitz and seconded by Jill Hapner to approve the draft of Chapter I of the Ozaukee County Comprehensive Plan and recommend it as written to the Ozaukee County Comprehensive Planning Board. All present voting aye, the motion carried unanimously.

The Committee postponed its review of Chapter 2 until information regarding population and other forecasts are available and included in the Chapter. (Expected to be available at the November 1st Committee meeting).

- **UPDATE ON STATUS OF BASE MAPS FOR COMPREHENSIVE PLANS**

Nancy Anderson said that a countywide base map at a scale of one-inch equals 4,000 feet has been completed for use in the preparing the county plan. Base maps are being prepared for each participating local governments. The local base maps will be at the scale of one inch equals 1,000 feet and will include street and parcel lines.

- **DISCUSSION/UPDATE ON CITIZEN APPOINTMENTS TO THE THREE COMPREHENSIVE PLANNING ELEMENT WORK GROUPS AND FORMATION OF THE OF THE TECHNICAL STAFF WORK GROUP**

Andrew Struck reported that the Chair of the Ozaukee County Board requested that appointments be postponed (along with appointments to the new Comprehensive Planning Board) until after the State budget is passed. At that point, we will have a clear picture of where we are with the legislation.

The Committee recommended that staff resend on-line applications to local communities and that each person that applies receives a confirmation that their application was received.

Dave Verley inquired if there were any school district representatives that applied.

Andrew Struck responded that to his knowledge he has not received any applications from school district representatives and requested assistance from CAC members in notifying them of the application process.

UPDATE/DISCUSSION ON IMPLEMENTING PUBLIC PARTICIPATION PLANS (PPP) FOR OZAUKEE COUNTY AND PARTICIPATING LOCAL GOVERNMENTS

- **COUNTYWIDE "KICKOFF" COMPREHENSIVE PLANNING MEETINGS**

Paul Roback reported that all four kick-off meetings were held. Although attendance was smaller than anticipated, the participants appreciated the opportunity to be informed of the countywide comprehensive planning process. Evaluations show that people enjoyed the presentations. Evaluations from the third kick-off meeting suggested that we hand out the SWOT worksheet developed by the CAC after the SWOT exercise. This was implemented during the fourth kick-off meeting and resulted in diverse responses that we did not previously record during the previous three meetings. The challenge for future meetings as perceived by staff will be to motivate county residents to become involved in the planning process.

Ed Beimborn then discussed having the Public Participation Ad-Hoc Work Group work on developing a strategy to encourage better public participation. It was discussed that the Public Participation Ad-Hoc Work Group would meet to discuss the upcoming community informational meetings and the countywide design workshop.

Pat Marchese discussed Mequon's Blue Ribbon Commission and their marketing strategy to encourage attendance at their meetings. The commission developed and posted 400 yard signs throughout the city, hung banners and ran information on the public access cable station. This resulted in over 100 participants, which was less than the commission was anticipating given the amount of time and financial investment they put forth in attracting residents.

Committee members recommended that comprehensive planning information be developed for the 2005 Ozaukee County Fair. Information should include copies of the Public Participation Plan summary, applications for the element work groups and various planning and land use maps. The Committee further recommended a bigger presence (perhaps an entire booth) dedicated to Comprehensive Planning for the 2006 Ozaukee County Fair.

UPDATES FROM PARTICIPATING LOCAL GOVERNMENTS

Pat Marchese reported that the City of Mequon is reviewing the consistency between their land use plan and zoning ordinance. The Blue Ribbon Commission Survey is nearing completion.

Roger Strohm reported that he is the Chair of the City of Port Washington's Citizen Advisory Committee, which will meet July 13, 2005 to review the previous surveys conducted by the City and the most recent results of the City of Port Washington survey conducted in conjunction with the County.

Phil Beitz reported that the Village of Newburg has developed a visioning committee to look at planning for the Village extraterritorial area.

Cathy Stern reported that the Town of Fredonia is working with Ben McKay to develop and adopt a Public Participation Plan.

UPDATE/REPORT OF COUNTY SMART GROWTH COMMITTEE AND OZAUKEE COUNTY BOARD OF SUPERVISORS

• **COUNTY BOARD COMMITTEE RESTRUCTURING**

Paul Roback reported that the Chairman of the County Board of Supervisors is working on appointing County Board Supervisors to the new Comprehensive Planning Board.

• **SHORELAND ZONING ORDINANCE AND MAPS**

Andrew Struck reported that the County is updating its Shoreland Zoning ordinance and creating new corresponding GIS shoreland/floodplain/wetland maps. It is anticipated that the ordinance and maps will go to a public hearing before the end of 2005 and then to the County Board for adoption.

Cathy Stern inquired how these maps would be distributed to local communities.

Andrew Struck responded that once the ordinance and maps are adopted, the County would discuss developing a process to potentially distribute them to all the local communities. He noted that the Corporation Counsel would also have to advise on this issue, as shoreland zoning is the County's legal responsibility in the unincorporated areas. Andrew noted that one option might potentially be to incorporate this information into the planning maps for each community (as relevant) without the "legally" designated map being distributed. The County's Shoreland Zoning maps apply only to unincorporated areas in the County.

• **OTHER ACTION ITEMS**

Andrew Struck noted that the Ozaukee County Environment and Land Use Committee approved a contract revision with SEWRPC to reflect the status of the reimbursable grant funds with regards to the City of Cedarburg withdrawal as well as a contribution of the grant to supplement funding the countywide and community specific surveys.

2004 WDOA - WISCONSIN COASTAL MANAGEMENT PROGRAM- COASTAL RESOURCES AND COMMUNITY PLANNING GRANT FOR OZAUKEE COUNTY

• **UPDATE ON THE RESULTS/REPORTS/SUMMARY OF THE COUNTYWIDE COMPREHENSIVE PLANNING SURVEY**

Andrew Struck noted that final copies of the questions, results, report and summary were provided in this or previous packets of materials. The Committee discussed the overall survey and some of the more interesting responses. No further action was taken regarding the results, report or summary.

• **UPDATE/DISCUSSION/POSSIBLE ACTION ON THE RESULTS OF THE COMMUNITY SPECIFIC COMPREHENSIVE PLANNING SURVEYS**

Andrew Struck noted that final copies of the results were provided in the packet of materials. There was no further Committee discussion on these items.

PLANNING NEWS/EDUCATIONAL AND OUTREACH RESOURCES

Andrew Struck referenced the articles/materials in the packet of materials and those that were passed around at the meeting as noted above in the minutes.

PUBLIC COMMENT

No public comment.

WRITTEN COMMUNICATIONS

No written communications to report.

SGC REPORT/LOGIN REPORT/E-MAIL UPDATES

Nothing additional to report from the CAC beyond the planned email update report.

ANY OTHER BUSINESS AS ALLOWED BY LAW

Kit Keller provided information on a "livable communities survey" developed by AARP. She noted that this survey was available on the AARP website too. Kit Keller also mentioned the Urban Land Institute website and an interesting PowerPoint on the changing demographics.

NEXT MEETING DATE

The next meeting date is Tuesday September 6, 2005 at 5:30 PM in the Ozaukee County Administration Center Auditorium.

ADJOURNMENT

A motion was made by Phil Beitz and seconded by Eric Rathke to adjourn the meeting. All present voting aye, the motion carried unanimously. The meeting adjourned at 7:30 PM.

Respectfully recorded and submitted by Rosie Steinert, Paul Roback, Ben McKay, Nancy Anderson and Andrew Struck as proofed by Angie Cope, Secretary.