

CALL TO ORDER AND MEMBER INTRODUCTIONS

Chairman Beimborn called the meeting to order at 5:35 PM. All the members present did self-introductions.

Members Present:

Al Schlecht, Cathy Stern, Dave Verley, Ed Beimborn, Francis Kleckner, Jerry Voigt, Jill Hapner, Kit Keller, Pat Marchese and Phil Beitz

Members Excused:

Brian Biernat, Curt Rutkowski, Eric Rathke, Geoff Hurtado, John Treffert, Lila Mueller, Nina Look, Randy Tetzlaff and Susan Nelson

Members Absent:

Angie Cope, Barbara Jobs, Bob Rathsack, Jon Censky, Michael Heili, Rod Mayer, Roger Strohm, Ron Stadler, Scott Heatwole, Tim Vertz and Wendy Weeks

Staff Present:

Andrew Struck - Ozaukee County - Planning, Resources and Land Management Department
Paul Roback - UW-Extension, Ozaukee County
Nancy Anderson- Southeastern Wisconsin Regional Planning Commission (SEWRPC)
Ben McKay - Southeastern Wisconsin Regional Planning Commission (SEWRPC)
Andy Holschbach- Ozaukee County - Planning, Resources and Land Management Department

Others Present:

Thomas Richart- Ozaukee County Board (Comprehensive Planning Board, Chair)

AVAILABLE HANDOUTS

Copies of the Power Point presentations for Chapter II and IV were distributed.

APPROVAL OF MINUTES

A motion was made by Phil Beitz and seconded by Al Schlecht to approve the minutes of the November 1, 2005 meeting of the Ozaukee County Comprehensive Planning Citizen Advisory Committee as written. All members present voting aye, the motion carried unanimously.

UPDATE/DISCUSSION/POSSIBLE ACTION ON THE MULTI-JURISDICTIONAL COMPREHENSIVE PLANNING PROCESS AND GRANT

▪ **UPDATE/DISCUSSION/POSSIBLE ACTION ON THE DRAFT PRELIMINARY CHAPTER II, "POPULATION, HOUSEHOLD, EMPLOYMENT TRENDS AND PROJECTIONS" OF THE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE PLAN**

Ben McKay presented a PowerPoint on Chapter II and asked for Committee comments. The Committee discussed several items in regards to the Chapter II draft. The major discussion items are reflected below.

Chairman Ed Beimborn requested that information be included on the types of housing available and the median price in Ozaukee County. Staff responded that information on existing housing would be included in the Housing Element chapter of the plan report.

Paul Roback suggested that it might be beneficial to include information on the type of jobs available in Ozaukee County and where these employees commute.

Cathy Stern requested that the age distribution and projection chart be e-mailed to committee members. Ben McKay and Paul Roback will e-mail this information.

Chairman Ed Beimborn suggested that the employment projection assumptions should also compare the County to the region, state and nation.

Al Schlecht commented that information should be included on the increase in services that will be needed to accommodate the County's aging population.

Jill Hapner inquired if the data was available on how these projections were made. Nancy Anderson responded that information on population and household projection is documented in SEWRPC Technical Report No. 11, 4th edition, *The Population of Southeastern Wisconsin*, July 2004. Information on job projections is available in SEWRPC Technical Report No. 10, 4th edition, *The Economy of Southeastern Wisconsin*, July 2004. Both reports are available on the SEWRPC website (www.sewrpc.org), or can be requested from the Commission. Newsletters summarizing each of the reports are also available from the Commission.

Chairman Ed Beimborn summarized committee comments:

- Detail the implications of aging demographics
- Detail housing trends
- Implications on schools, housing and employment
- Growth in and out of the service area

Andrew Struck stated that additional committee comments could be e-mailed to him by January 4, 2006.

A motion was made by Pat Marchese and seconded by Dave Verley to approve the draft of Chapter II (two), "Population, Household, Employment Trends and Projections" of a Multi-Jurisdictional Comprehensive Plan for Ozaukee County with the additions/corrections discussed and with the inclusion of any verbal, written and submitted comments by January 4, 2006. All members present voting aye, the motion carried unanimously.

- **UPDATE/DISCUSSION/POSSIBLE ACTION ON THE DRAFT PRELIMINARY CHAPTER IV, "INVENTORY OF EXISTING LAND USES, TRANSPORTATION FACILITIES AND SERVICES, AND UTILITIES AND COMMUNITY FACILITIES" OF THE COUNTY MULTI-JURISDICTIONAL COMPREHENSIVE PLAN**

(In order for the committee to take action, a quorum of at least 10 committee members must be present. One committee member needed to leave at this time. In order to move forward in the multi-jurisdictional comprehensive planning process, committee members decided to make a motion to approve the chapter prior to discussing changes to the chapter.)

A motion was made by Pat Marchese and seconded by Phil Beitz to approve the draft of Chapter IV (four), "Inventory of Existing Land Uses, Transportation Facilities and Services, and Utilities and Community Facilities" of a Multi-Jurisdictional Comprehensive Plan for Ozaukee County with the additions/corrections discussed and with the inclusion of any verbal, written and submitted comments by January 4, 2006. Nine members present voted aye, and one member voted nay. The motion carried.

Ben McKay presented a PowerPoint on Chapter IV and asked for Committee comments. The Committee discussed several items in regards to the Chapter IV draft. The major discussion items are reflected below.

Jerry Voigt commented that not all of the Town of Cedarburg's bicycle routes were included in the map. Ben McKay will contact the Town Engineer for more current information.

Chairman Ed Beimborn commented that it would be beneficial to have a table with local ordinances on stormwater management. Andrew Struck replied that this might be appropriate to include in Chapter III (three) or Chapter V (five). Jill Hapner commented that a sentence could be added in Chapter IV (four) that would cross-reference back to Chapter III (three) or V (five). Staff will discuss the appropriate location for this data table.

Andrew Struck also commented that a map should be included in Chapter III (three) showing the subcontinental divide.

Kit Keller commented that there is a taxi service available through the Senior Center in the City of Cedarburg.

Andrew Struck also commented that he would contact the Highway Department for historic transit information and ridership for the Ozaukee Express bus and shared-ride taxi services. This information would be displayed in a table to show the trend in ridership for the Ozaukee Express bus and the Ozaukee County shared-ride taxi services rather than just for the year 2000.

Chairman Ed Beimborn requested that a map should be created that would include the service areas for municipal police. In addition, Map 4-21 should include the full school district service areas extending into other counties.

▪ **UPDATE ON LOCAL GOVERNMENT MEETINGS TO DISCUSS LOCAL AND COUNTY COMPREHENSIVE PLANS**

Andrew Struck reported that he and Ben McKay have met with all participating local communities.

UPDATE/DISCUSSION/POSSIBLE ACTION ON IMPLEMENTING PUBLIC PARTICIPATION PLANS (PPP) FOR OZAUKEE COUNTY AND PARTICIPATING LOCAL GOVERNMENTS

▪ **UPDATE ON THE ADOPTION OF LOCAL GOVERNMENT PPPs**

Andrew Struck read a list of communities that have adopted PPPs. The goal is to have all of the local PPPs adopted by the end of the year (2005).

▪ **UPDATE ON THE COMMUNITY COMPREHENSIVE PLANNING PUBLIC INFORMATIONAL MEETINGS- TENTATIVE SCHEDULE**

Andrew Struck read a list of dates for local public information meetings.

Paul Roback reported on the December 8, 2005 public information meeting in the City of Port Washington. Despite the snowy weather, approximately 45 people attended this meeting. The large turn out reflects the invitations that the City's CAC e-mailed out. The meeting format included a brief presentation of the comprehensive planning legislation and the Ozaukee County multi-jurisdictional process. This was followed by an open session where participants could visit four topic tables on the nine comprehensive planning elements. Each topic table had fast facts and maps related to the nine elements of a comprehensive plan. Participants were encouraged to record their comments on sticky notes and then post them on a poster board. Before participants left, they were encouraged to visit a fifth table to help create a community vision for the City of Port Washington. Staff believed that this format worked very well and is encouraging its use in other communities.

▪ **DISCUSSION OF THE COUNTYWIDE DESIGN WORKSHOP**

Andrew Struck reported that this workshop is scheduled for Saturday, May 6, 2006 from 9 am - 1 pm. Andrew requested that the Public Participation Planning Element Work Group would meet to plan the format for the design workshop. The Committee concurred with the recommendation to get the Public Participation Planning Element Work Group to meet to discuss the plans, format and details for the design workshop.

UPDATES FROM PARTICIPATING LOCAL GOVERNMENTS

Dave Verley commented that having the County come to the Town of Port Washington Plan Commission meeting to conduct a staff and public information discussion/presentation really helped move the planning process forward for the Town of Port Washington.

UPDATE/REPORT OF THE COMPREHENSIVE PLANNING TECHNICAL STAFF WORK GROUP, COUNTY COMPREHENSIVE PLANNING BOARD, ENVIRONMENT AND LAND USE COMMITTEE AND OZAUKEE COUNTY BOARD OF SUPERVISORS

Andrew Struck commented that the Comprehensive Planning Board minutes were included in the committee packets. He also informed the committee that the Environment and Land Use Committee would hold a public hearing on the County's shoreland zoning ordinance on December 14, 2005 at 7:30 PM. It was suggested that this meeting be videotaped for public broadcast on local cable stations. Andy Holschbach said that he would look into this possibility. (The hearing was cancelled due to inclement weather and has been rescheduled to January 11, 2006 at 7:30 p.m. on the County Administration Room A204).

2004 WDOA - WISCONSIN COASTAL MANAGEMENT PROGRAM - COASTAL RESOURCES AND COMMUNITY PLANNING GRANT FOR OZAUKEE COUNTY

▪ **UPDATE ON THE LAND AND WATER RESOURCE MANAGEMENT PLAN FOR OZAUKEE COUNTY**

Andrew Struck commented that he is working on the update to the County's Land and Water Resource Management (LWRM) Plan with the LWRM Plan Advisory Committee. He noted that the inventory data from the comprehensive planning process (particularly Chapter III) has been very useful for developing the LWRM Plan and that the additional inventory data and mapping prepared by the PRLM Department specifically for the LWRM Plan as well as the LWRM Plan Advisory Committee comments has been of great benefit to both plans and will assist greatly in developing Chapter III (three) of the County's Comprehensive Plan.

PLANNING NEWS/EDUCATIONAL AND OUTREACH RESOURCES

Andrew Struck commented that there would be a Watershed Planning Conference sponsored in part by MMSD, WDNR and SEWRPC on March 2, 2006. Also, Washington County held a countywide kick-off meeting for its comprehensive plan on December 7, 2005.

PUBLIC COMMENT

No public comments.

WRITTEN COMMUNICATIONS

No written communications to report.

CPB REPORT/LOGIN REPORT/E-MAIL UPDATES

Report on the Chapter II & IV approvals.

ANY OTHER BUSINESS AS ALLOWED BY LAW

Andrew Struck commented on the poor attendance at CAC meetings. A few members have not been present for the past four meetings. One letter has already been sent to Community Representatives with poor attendance. Poor attendance was also discussed with local communities during the in-person meetings that Andrew Struck and Ben McKay attended.

Dave Verley suggested that letters should be sent to local municipal clerks informing them of the absences.

Kit Keller suggested that phone calls should be made inquiring if members wish to continue serving on the committee.

Chairman Ed Beimborn commented that Citizen Representatives should also be contacted.

NEXT MEETING DATES: TUESDAY, FEBRUARY 7, 2006.

A **revised** list of meeting dates was included in the committee packet.

ADJOURNMENT

The meeting adjourned at 7:44 PM.

*Respectfully recorded and submitted by Paul Roback, Ben McKay, Nancy Anderson and Andrew Struck
as proofed by Ed Beimborn, Chairman.*