

#### **Call to Order**

Chairperson Tom Richart called the meeting to order at 1:03 PM. Comprehensive Planning Board members present were Cindy Bock, Kathy Geracie, Dan Becker, Al Kletti and Bob Walerstein. Member Dan Herlache is excused. Staff present were Andrew Struck, Paul Roback, Ozaukee County; Ben McKay and Nancy Anderson, Southeastern Wisconsin Regional Planning Commission (SEWRPC).

#### **Assurance that the Meeting was Properly Noticed**

Chairperson Tom Richart asked staff if the meeting had been properly noticed and agenda posted. Andrew Struck noted that the meeting was properly noticed and agenda posted.

#### **Adoption of Agenda**

Andrew Struck informed the committee that there was a typo in the agenda. The next meeting date of the Comprehensive Planning Board is September 19, 2006.

**Motion by Supervisor Bock and seconded by Supervisor Becker to adopt the agenda as printed. All members present voting aye, motion carried unanimously.**

#### **Approval of Minutes**

**Moved by Supervisor Becker and seconded by Supervisor Kletti to approve the minutes for the March 21, 2006 Comprehensive Planning Board meeting as written. All members present voting aye, motion carried unanimously.**

#### **Update/Discussion/Possible Action on the Multi-Jurisdictional Comprehensive Planning Process, WDOA Grant and the Multi-jurisdictional Comprehensive Plan for Ozaukee County**

- **Update, Summary Presentation, Discussion and Possible Action on the Preliminary Chapters I - V, Introduction and Inventory Chapters of the Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035**

Andrew struck informed the CPB that the summary presented today would then be presented to the Ozaukee County Environment and Land Use Committee and then presented to the full County Board at their second monthly informational meeting.

Ben McKay presented a summary of Chapters I-V of the Multi-Jurisdictional Comprehensive Plan for Ozaukee County. Board members provided comments throughout the PowerPoint presentation.

Supervisor Richart inquired if the planning timeline slide could include a graphic instead of text. Andrew Struck responded that Tom Dueppen is working on a graphic for the Ozaukee County Fair.

Nancy Anderson reported that instead of listing all of the communities in the planning process, a map could be created shading in all participating municipalities.

Andrew Struck inquired if the CPB would like staff to provide copies of the PowerPoint in the County Board packets for that meeting. Supervisor Bock and the committee agreed that this would be a good idea.

Supervisor Richart requested that a bar chart be created to compare population increases for Ozaukee County, the state and nation.

Supervisor Bock requested that the age graphic slide precede the text explaining the slide. Paul Roback suggested adding separate text on this slide for specific age cohorts in order to make the slide easier to read.

Supervisor Kletti commented that the average household size decrease is interesting because the average house size in the county is increasing. Supervisor Bock encouraged staff to create short concise statements like this, which would assist other Supervisors in seeing how these issues interconnect.

Supervisor Walerstein inquired about the definition of affordable housing. Supervisor Bock responded that the definition would change depending which community you were referring to.

Kathy Geracie inquired about the goals of this presentation. What are we trying to accomplish? Andrew Struck responded that the presentation is intended to inform the County Board on the:

- Planning process
- Inventory data that has been collected
- Next steps, which will require policy decisions to be made
- Timeline of activities

Supervisor Geracie commented that it is important to explain that these issues will help the County Board through their program prioritization and strategic planning processes.

Supervisor Bock commented that the agriculture land map needs a more descriptive heading and a description of what the colors mean. Supervisor Geracie inquired if this graphic was necessary. Nancy Anderson commented that a land use comparison bar chart may be beneficial.

Andrew Stuck stated that it might be informative to list the tonnage of materials needed to pave one-lane for one mile of road. This could be included on the non-metallic mining slide.

Nancy Anderson stated in order to make the slide easier to understand, the sub-watershed map should be changed to a map of the three watersheds.

Tom Richart requested that the groundwater consumption data be presented as a bar chart. Supervisor Kletti added that information could be added on the increase in population and its relation to the increase in water consumption.

Supervisor Bock inquired about consistent language when describing the "planning area." Ben McKay explained that the planning area includes the Village of Newburg's exterritorial plat review area, which includes portions of the Towns of Farmington and Trenton in Washington County. Other data is collected only by municipality, in which it is reported as Ozaukee County and participating municipalities.

Andrew Struck inquired if the CPB would like the inventory chapters handed out as a printed hard copy to the entire County Board or distributed by CD, like the County budget. The CPB preferred distribution by CD.

Supervisor Richart suggested removing the slides on local adopted plans. The focus should be on the graphic on exterritorial plat review and extraterritorial planning areas.

▪ **Revised Timeline and Next Steps – Local Government Forecasts and Plan Commission Meetings**

Andrew Struck reported that a revised timeline was included in the CPB packet and that all local participating municipalities have also received it. Supervisor Bock requested that the timeline indicate which items have been completed.

▪ **Update and Discussion on Chapter VI, "Issues and Opportunities Element" of the Multi-jurisdictional Comprehensive Plan for Ozaukee County: 2035**

Supervisor Richart inquired about the commitment of local municipalities in compiling local issues and opportunities. Are staff compiling them or are they identified through public participation? Andrew Struck

responded that the local communities have been responsive and they will utilize their plan commissioners and public participation plans. In addition, staff has given each municipality:

- Issues and opportunities detailed in their existing plans
- Input and vision statement from the local public informational meetings
- Detailed inventory data
- A range of population projections for 2035

Andrew Struck also requested that the CPB review the American Planning Association guide on planning for sustainability, the 14 State of Wisconsin identified planning goals and the goals identified in the regional land use plan. These documents will be utilized in future discussions. These documents were provided as handouts.

#### **Update/Discussion/Possible Action on the Comprehensive Planning Citizen Advisory Committee (CAC)**

- **Next CAC Meeting Date – Tuesday, August 1, 2006 at 5:30 PM at the County Administration Center – Auditorium (121 W. Main St., Port Washington)**
- **Possible Action on the Replacement of CAC Members according to the CAC By-laws**

Paul Roback reviewed the attendance spreadsheet of the CAC meetings. Four citizen representatives have had poor attendance. Each has not attended a CAC meeting in over a year. Their lack of attendance has led to trouble reaching a quorum.

Andrew Struck distributed the CAC By-laws, which state that CAC members can be removed by the CPB if they miss three or more consecutive meetings. Andrew also reported that the CAC voted unanimously to remove these individuals.

Paul Roback reported that staff has received requests from 3-4 individuals to sit on the CAC.

**Motion by Supervisor Bock and seconded by Supervisor Geracie to send letters to all four CAC members with poor attendance (Hurtado, Mayer, Weyker and Vertz) thanking them for their service, but according to CAC By-Laws, they are being removed from the CAC because they have missed more than three consecutive meetings. All members present voting aye, motion carried unanimously.**

#### **Update/Discussion/Possible Action on Implementing the Comprehensive Planning Public Participation Plan (PPP) for Ozaukee County**

- **Update on the Participating Local Unit of Government's Comprehensive Planning PPP Adoption**

Andrew Struck reported that as of July 17, 2006, all local municipal PPPs have been adopted.

- **Update on the Participating Local Unit of Government's Public Informational Meetings (PIMs)**

Andrew Struck reported that all local PIMs have been conducted on the dates shown in the table.

- **Summary/Review of the Countywide Comprehensive Planning Open House and Design Workshop**

Andrew Struck reported that staff followed as many of the marketing recommendations by the CPB and CAC that our budget would allow. A summary of publicity activities is included in the CPB packet. Andrew also reported that although not a lot of written comments were received as a result of the design workshop, a lot of people received education on comprehensive planning and a lot of verbal comments were received.

Paul Roback reported on the evaluation that was conducted for the workshop. About one-third of workshop participants completed the evaluation. Participants indicated that they gained knowledge on comprehensive planning and Ozaukee County's comprehensive planning process. Overall, participants

evaluated the workshop as excellent, a 4.5 on a 5-point scale. For station evaluations, the image preference survey scored the highest and the technology stations scored lower. This includes the *SmartBoard* and Planning Resources on the Internet. Paul also commented that a number of youth from Homestead High School participated in the workshop.

Andrew Struck also reported that the Image Preference Survey utilized during the design workshop was conducted with the CAC to receive their feedback. This survey is also available after today's CPB meeting.

**Public Comment and Written Communications**

Andrew Struck read two letters by Clyde Winter of the Town of Cedarburg. Andrew also reported that Jeffrey Browne, of the Public Policy Forum, will present at a future CAC meeting on the regional water study and planning.

**Update on Planning News and Educational and Outreach Resources**

Andrew Struck reported:

- Passed around a "Livability 101 Index" for CPB review
- Passed around an "Affordability Index" for CPB review
- Washington County comprehensive planning open house on July 20, 2006
- Washington County comprehensive planning newsletter

Paul Roback reported on two articles:

- Madwaukee- Closer than you think
- The Dream of a Better City is Always in the Heads of its Residents

**County Board Report/ LOGIN Report / CAC Report / Community Email Updates**

- Inventory data is compiled
- Change in CAC members

**Any Other Business as Authorized by Law**

**Next Meeting Date – TUESDAY, SEPTEMBER 19, 2006 at 1:00 PM**

**Adjournment**

**A motion was made by Supervisor Walerstein and seconded by Supervisor Kletti to adjourn the meeting. All members present voting aye, motion carried unanimously.**

Meeting adjourned at 3:30 PM.

*Respectfully submitted by Paul Roback, Andrew Struck, Nancy Anderson and Ben McKay.*