



**Ozaukee County Highway Department**

410 South Spring Street

P.O. Box 994

Port Washington, Wisconsin 53074-0994

**Robert Dreblow - County Highway Commissioner**

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**Chapter 86.07 (2)** of the Wisconsin Statutes reads; "No person shall make any excavation of fill or install any culvert or make any other alteration in any highway or in any manner disturb any highway or bridge without a permit from the highway authority maintaining the highway.....".

**Ordinance No. 98-16** An ordinance creating Section 6.04 of the Ozaukee County Code of Ordinances pertaining to Control of Access to County Trunk Highways. **6.04 (2)** reads " The purpose of this ordinance is to regulate and control access onto county trunk highways in order to promote the public safety, convenience, general welfare, economic viability and to protect the public investment of existing and proposed highways and to provide for safe and efficient use of the Ozaukee Highway System".

**IN CONSIDERATION OF THE ABOVE, THE UNDERSIGNED REQUESTS THIS PERMIT AND AGREES TO THE CONDITIONS AS STATED ON THIS FORM.**

PURPOSE OF PERMIT: Choose an item.

NAME OF APPLICANT:

HOME ADDRESS:

CITY:

STATE:

ZIPCODE:

PHONE:

SITE LOCATION ADDRESS:

Choose an item. of County Trunk Highway Choose an item. Located miles

Choose an item. of in section , township , range ,  
(street, city, village)

Town of

Width of driveway to be feet ATTACH SITE PLAN OR SKETCH

DATE:

SIGNED:

**PERMIT FEES** THE HIGHWAY DEPARTMENT WILL DETERMINE THE TYPE OF ACCESS REQUIRED AND PERMIT FEE WILL BE AS FOLLOWS: NEW ROAD CONSTRUCTION OR TYPE 3 = \$100.00  
TYPE 2 OR TYPE 1 = \$50.00  
AGRICULTURAL FIELD ACCESS = \$25.00

**Conditions of Permit**

- A) Any grading, ditching, trenching, alteration of slopes or any other disturbance of any portion of the highway right-of-way shall be restored by and at the expense of the applicant to a condition acceptable to the Ozaukee County highway Commission. If damage is caused to the highway facility by the applicant or if restoration work is not completed in a timely manner, any necessary work will be completed by the highway department at the expense of the applicant.
- B) The entire cost of driveway construction or culvert or tile installation shall be the obligation of the applicant unless specifically provided for in the permit.
- C) Driveways and tile lines remain the property of abutting lands and are to be maintained or replaced as necessary by the abutting landowner. Culverts must be kept free of debris and/or obstructions in order to provide proper drainage along the highway.
- D) Design Standards: Driveways and roads with access onto a C.T.H. must comply with the design standards set forth in Ordinance 98-16 of the Ozaukee County Code of Ordinances of which includes but are not limited to the following;
  - 1. Culverts must be at least 28 feet long and placed under at least 1 foot of cover , be a minimum of 12 inches in diameter, be at least 10 feet from the nearest culvert and be constructed of corrugated metal or concrete with end walls. Culvert size will be determined by the Highway Department so as to allow for proper drainage.
  - 2. RETAINING WALLS shall be prohibited.
  - 3. Pavement of driveway shall consist of blacktop or compacted gravel. (Concrete shall not be allowed within the right-of-way)
- E) The permittee, his successors or assigns, agree to hold harmless the Ozaukee County Highway Commission and its duly appointed agents or employees against any actions for personal injury or property damage sustained by reason of the issuance or exercise of this permit, including damage resulting from snow plowing of shoulder graveling.

A COPY OF THE ACCESS ORDINANCE WILL BE PROVIDED UPON REQUEST

**THIS PORTION TO BE FILLED IN BY THE HIGHWAY DEPARTMENT REPRESENTATIVE AFTER INSPECTION OF HIGHWAY WHERE ALTERATION IS TO BE MADE.**

Speed limit at location of proposed access \_\_\_\_\_ Distance to adjacent driveways \_\_\_\_\_  
Distance to nearest road intersection \_\_\_\_\_ Sight distances at proposed drive \_\_\_\_\_

Type of County Trunk Highway: \_\_\_\_\_ Urban CTH \_\_\_\_\_ Semi-urban CTH \_\_\_\_\_ Rural CTH

CULVERT SIZING: Length \_\_\_\_\_ feet Diameter \_\_\_\_\_ inches

Other requirements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Title: \_\_\_\_\_