



MINUTES
FINANCE COMMITTEE
REGULAR MEETING
THURSDAY, OCTOBER 24, 2019 – 8:30 AM
ADMINISTRATION CENTER - ROOM A-200
121 W. MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A regular meeting of the Finance Committee was held in room A-200 at the Administration Center.

Attendee Name	Title	Status	Arrived
P. Melotik	Chairperson	Present	
D. Dohrwardt	Vice-Chairperson	Present	8:34 AM
T. Richart	Supervisor District 12	Present	
J. Strom	Supervisor District 21	Present	
L. Herro	Supervisor District 14	Present	8:34 AM

Staff present: County Administrator Dzwinel, County Treasurer Morrison, Finance Director McMahon, Assistant Finance Director Pezanoski, DOA Intern Uselding, Human Resources Director McDonell, Policy & Budget Analyst Wittek (8:46am), and County Clerk Winkelhorst.

Others present: Tom Ross - Ansay & Associates and Kim Hurtz - Wisconsin Counties Association Group Health Trust.

2. PROPER NOTICE

Chairperson Melotik called the meeting to order at 8:32 AM. The clerk noticed the meeting as required.

3. PUBLIC COMMENTS/CORRESPONDENCE/COMMUNICATIONS

There were none.

4. APPROVAL OF MINUTES

- a. September 4 & 26, 2019

Motion to approve the September 4 and 26, 2019 minutes as submitted.

FINANCE COMMITTEE	
RESULT:	APPROVED [UNANIMOUS]
MOVER:	J. Strom, Supervisor District 21
SECONDER:	T. Richart, Supervisor District 12
AYES:	Melotik, Richart, Strom
ABSENT:	Dohrwardt, Herro

5. CORPORATION COUNSEL DEPARTMENT REPORT

- a. Corporation Counsel Finance Report

There were no questions.

6. ACTION ITEMS

- a. Bid Opening & Acceptance of Bids for Land Sale of Tax Deed Property, Parcel # 15-100-03-20-000, City of Mequon

There were no bids received.

8:34 AM Supervisors Dohrwardt and Herro in attendance.

- b. Plan for Disposition of Property Acquired by County - Parcel # 15-100-03-20-000, City of Mequon

Mr. Morrison reviewed the two options to consider: 1) list the property for sale again or 2) retain the property in the ownership of the County. The property listed for \$1,800 and no bids were received. The recommendation is the County retain ownership of the property and not incur any more fees.

Motion to retain the property in the ownership of the County.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: L. Herro, Supervisor District 14

SECONDER: T. Richart, Supervisor District 12

AYES: Melotik, Dohrwardt, Richart, Strom, Herro

- c. Wire Transfers #2972 - #2984 & September 2019 Schedule of Vouchers

Motion to approve wire transfers #2972-#2984 and September 2019 Schedule of Vouchers for \$5,072,956.97.

FINANCE COMMITTEE

RESULT: APPROVED [UNANIMOUS]

MOVER: D. Dohrwardt, Vice-Chairperson

SECONDER: L. Herro, Supervisor District 14

AYES: Melotik, Dohrwardt, Richart, Strom, Herro

7. DISCUSSION ITEMS

- a. Health Insurance Renewal Update - Kim Hurtz, Vice President Sales & Marketing, Wisconsin Counties Association Group Health Trust

Mr. McDonell stated the 2020 Proposed Budget reflected a 7.5% increase in Health Insurance; however, the renewal rate from the Wisconsin Counties Association Group Health Trust (WGHT) was 12%.

Ms. Hurtz provided an overview of the renewal process and distributed the *Plan Activity and Checkpoint Evaluation Report* from 1/1/2019-9/30/2019. The report included Enrollment & Claims Summary, High Cost Claimants Summary, Key Indicators, and Network Utilization & Performance.

Discussion and questions on the report, loss ratio, claims, clinic usage, and Teledoc.

Mr. Ross distributed and reviewed the *2020 Renewal and Recommendation for Life, Long-Term Disability, Dental and Vision Insurance*.

- b. Strategic Plan - Committee Feedback

Mr. Wittek led the discussion for committee feedback on the draft 5-Year Strategic Plan presented to the County Board.

Discussion on overall strategy, improve communication and presentation of projects, process for scope and funding on capital projects, and organizational analysis.

10:13 AM Supervisor Strom excused.

8. DEPARTMENT REPORTS

a. County Clerk

There were no questions.

b. Finance

Discussion on debt activity.

c. Human Resources

Review of written report including Leadership Development Courses, Flu Shots, Columbia St. Mary's Mammogram Bus, Blood Drive and WRS Retirement Planning Session.

Mr. McDonell reported working on Strategic Planning initiative information gathering, performance evaluations and in response to a question, retention of employees at Lasata Senior Living Campus.

d. Information Technology

Update on radio system.

Phone system upgrade has been completed.

Discussion on security in the Administration Center.

e. County Treasurer

Review of written report included cash, interest and penalty revenues, interest earnings, and sales tax.

Mr. Morrison reviewed current investments with Commerce State Bank and BMO.

Report on conference attended, updates from Wisconsin Department of Revenue, and current legislation.

9. NEXT MEETING DATE

Special Meeting - Monday, November 4 at 6:45 PM

Regular Meeting - FRIDAY, November 22 at 8:30 AM

10. ADJOURNMENT

Motion made by Supervisor Herro, seconded by Supervisor Richart to adjourn. Motion carried. Meeting adjourned at 10:54 AM.

Julianne B. Winkelhorst, County Clerk