



MINUTES
EXECUTIVE COMMITTEE
SPECIAL BUDGET MEETING
THURSDAY, OCTOBER 3, 2019 – 9:00 AM
ADMINISTRATION CENTER - AUDITORIUM
121 W MAIN STREET, PORT WASHINGTON, WI 53074

1. CALL TO ORDER

A special budget meeting of the Executive Committee was held in the auditorium at the Administration Center.

Attendee Name	Title	Status	Arrived
L. Schlenvogt	Chairperson	Present	
P. Melotik	Vice-Chairperson	Present	
J. Rothstein	Supervisor District 26	Present	
K. Geracie	Supervisor District 15	Present	
D. Korinek	Supervisor District 13	Present	
L. Krieg	Supervisor District 17	Present	

Staff present: County Administrator Dzwinel, Budget Manager Balke, Policy & Budget Analyst Wittek, Human Resources Director McDonell, Finance Director McMahon, Assistant Finance Director Pezanoski, DOA Intern Uselding and County Clerk Winkelhorst.

Others present: Supervisors Dohrwardt, Strom and Holyoke (9:31am).

2. PLEDGE OF ALLEGIANCE TO THE FLAG

Chairperson Schlenvogt called the meeting to order at 9:06 AM.

Committee members and guests stood and recited the Pledge of Allegiance.

3. PROPER NOTICE

The Clerk noticed the meeting as required.

4. PUBLIC COMMENT

Mr. Balke distributed *Capital Funding by Department and Cost Center* which included projects supported by enterprise funds or special revenue.

5. DISCUSSION ITEMS:

a. Review of County Administrator's 2020 Proposed Budget

1. Public Works Committee Departments

9:07 AM Public Works Director Edgren, Building Superintendents Behlen and Hicks, Transit Superintendent Neilson, and Financial Analyst J. Dzwinel.

Transit

Increase in expenses due to contracts within bus service and potential decrease in revenues due to decline in bus ridership.

Facilities

Increase due primarily to salaries and benefits.

9:31 AM Supervisor Holyoke joined the meeting.

Updates on projects ongoing and completed.

Highways

Budget flat, use of reserves if needed.

Discussion on the impact to the department for the fish passage projects, Interurban Trail project and equipment replacement.

Updates on road projects ongoing and future.

10:34 AM Recess

11:05 AM Reconvene

b. Salaries of County Supervisors 2020-2022 Discussion

Supervisor Dohrwardt would like the supervisors salary established using the same formula as the Constitutional Officers salary.

Discussion on whether or not a policy should be established, currently there is not one. A resolution to be drafted using the formula that is used for Constitutional Officers for the November 4 Executive meeting.

c. Review of 2020 Proposed Budget Expansion Requests, Staff Analysis, and Budget Amendments

1. 2020 Budget Expansion Requests

Staff recommendation is to use the Wisconsin Counties Association's estimate for sales tax, estimated just over \$200,000 to be used for funding of expansion requests and to not budget \$298,000 of Net New Construction.

Review of expansion requests.

Discussion on salary study.

Review and discussion on the revenue supported expansion requests.

Discussion on the process for evaluating requests for upgrades.

12:12 PM Recess

12:50 PM Reconvene

Mr. Holschbach returned to respond to questions regarding expansion requests for Demonstration Farm Network Support, Soil Health, and Stormwater Permit Education.

Committee suggested presenting a request to the Natural Resources Committee to fund \$10,000 for Soil Health from the Land & Water Tree Fund account.

Committee was in support of eliminating the funding of \$103,903 for the Assistant District Attorney position, using \$30,000 to fund one part-time Paralegal with remaining funds applied to health insurance increase.

Discussion on Sheriff's request for position reclassification and the need for positions to go through the process of a review.

Discussion on reducing the amount for the marketing position to \$92,642 and increasing the funding for M7 by \$5,000.

Committee supports Clerk of Courts request to combine two part-time into one full-time if managed within the department's proposed budget.

6. ACTION ITEMS:

a. Adoption of Executive Committee's 2020 Proposed Budget Recommendations to the County Board

Motion made by Supervisor Geracie, seconded by Supervisor Melotik to approve the Ozaukee County 2020 Proposed Budget as presented by County Administrator Dzwiniel with the following amendments:

- 1) Administrative corrections assumed in the budget but not included:
 - County Board Salaries - \$4,950 increase
 - Non-Departmental-Property Insurance - revised estimate \$44,840
 - Land & Water Professional Services Contract - \$12,000
 - General Fund - State Shared Revenue - (\$62,169)
- 2) Increase sales tax revenue by \$200,079 to the WCA estimate
- 3) Allocate funding for the following:
 - Stormwater Permit Education - \$800
 - Demonstration Farm Network Support - \$10,625
 - Licensed Mental Health Professional shared position - \$90,933
 - MKE 7 - Increase funding from \$5,000 to \$10,000
 - Communication and Marketing Director - \$92,642
 - Increase in health insurance - \$73,902
 - Create one part-time Paralegal position - \$30,000
- 4) Approve revenue supported requests as follows:
 - DNR Targeted Runoff Management Grant - \$225,000
 - Public Health Environmental Intern - \$2,758
 - Public Health Emergency Management Coordinator - \$23,758
 - Human Services Licensed Mental Health Professional II - \$90,239
 - Human Services Home LEAP Eligibility Specialist - \$85,858

A roll call vote taken. Motion carried. (6-0) The 2020 Proposed Budget as recommended by the Executive Committee will move forward to the County Board for final action.

7. ADJOURNMENT

Motion made by Supervisor Rothstein, seconded by Supervisor Korinek to adjourn. Voice vote, motion carried. (6-0) Meeting adjourned at 1:38 PM.

Julianne B. Winkelhorst, County Clerk