

ILS COMMITTEE Meeting Minutes

Tuesday, February 26, 2019, 10:00 a.m.

West Bend Community Memorial Library
BI Room, 1st Floor
630 Poplar St.

Online Meeting

Please join the meeting, by clicking on this link:

<http://go.teamviewer.com/v11/m86790270>

Meeting ID: m86-790-270

1. Call the meeting to order – Compliance with Open Meeting Law requirements
Darci Kraus, Chairperson called the meeting to order at 10:05 AM.
2. Roll Call
Present: Alison Hoffman (Monarch), Darci Kraus (West Bend), Rachel Muchin Young (Mequon), Laura Beldavs (Cedarburg), Anneliese Finke (Mead), Lindy Fiste (Slinger)
Present Remotely: This option was not available.
Absent: Alexandra Harvancik (Horicon) Ann Penke (Lakeland College), Mary Alice Bodden (Theresa)
3. Approval of agenda
Laura moved to approve the agenda. Rachel seconded. Motion carried.
4. Approval of the minutes: January 22, 2019
Lindy moved to approve the minutes with amendment of adding a committee members name, Laura seconded. Motion carried.
5. Public Comment and Correspondence - none
6. Circulation Committee update – no update
7. New Business
 1. It was discussed that all ILS members are encouraged to add items and ideas for future agenda items.
 2. Discussion was held regarding the wording patrons see for active requests. It was agreed upon that the wording should be clearer and more positive to encourage patrons to go ahead and “continue” to place their request, rather than be discouraged.

Motion by Rachel, Laura seconded. Motion carried that the ILS committee would like to suggest to director's council that the new wording be "**Local library materials fill local requests first. You may experience a shorter wait time. Press continue to request item**".

8. Old Business

1. Review of Hold Routing Sequence Data Update –

ILS recommendation was presented to Director's Council. Director's council would like to table this issue for now and to continue with the routing sequence in current use. ILS Committee will continue to watch the data. ILS committee will also continue to brainstorm new ideas that would in time perhaps be another alternative to try.

9. Other business – none

10. Next meeting

The committee will meet in West Bend on Tuesday, March 26, at 10:00 AM.

11. Adjourn

Rachel moved to adjourn, Laura seconded. Meeting adjourned at 10:44 AM.

Respectfully submitted by Lindy Fiste.