

Monarch Library System
All Directors Council
May 9, 2019
9:30 a.m.

West Bend Community Memorial Library
630 Poplar Street
West Bend, WI 53095

Please join the meeting, by clicking on this link:

<http://go.teamviewer.com/v11/m12159100>

Meeting ID: m12-159-100

1. Call the meeting to Order
 2. Public Comment and Correspondence
 3. Approval of the agenda
 4. Approval of the minutes: April 11, 2019
 5. Monarch System Reports: Please review written reports in the packet.
 - a. Director Update
 - b. System Youth Service Liaison
 - c. Other reports as needed
 6. Committee Reports
 - a. Circulation Committee Report
 - i. Updates and Reminders:
Book Club Kits with In-Demand items – The committee has several questions about the logistics of getting this rolling.
 - b. ILS Committee Report
 1. Final approval for 3 updated to the ILS Committee Standards and a motion to approve the ILS Standards as presented needed
- Item 2dii:
- Payments for damaged or lost materials remain at the collecting library are reconciled via system report to the owning library
- Item 2h:
- The last owning library will cancel holds and notify the requesting patron or patron's home library that the item is no longer available
- Item 2o:
- When purging expired patron accounts libraries may waive fines/fees from any library up to \$50, without contacting the owning library, excluding lost or damaged materials

2. Reminder that Large Print and Blue-ray are formats that fall under the ILS Committee Standards for the Holds Report:
 - Standards 1ai and 1aii (see attached ILS committee Standard document)
3. Adding a link from Monarch Catalog to a patron-initiated acquisitions from on a library's website (*optional feature for libraries to utilize – link would be added to the individual library's Monarch Catalog page, not the main/generic Monarch Catalog)

7. Old Business

- a. Reconciliation Payment

8. Other Business

- a. Resource Workgroup
- b. Technology Workgroup

9. New Business

- a. 2019 Network Proposal
- b. County Fairs/Parades

10. Next All Directors Council Meeting: June 13, 2019 @ 9:30 a.m. in West Bend

11. Adjourn