

## **NOTICE OF MEETING**

### **CIRCULATION COMMITTEE**

MONARCH LIBRARY SYSTEM

THURSDAY, JANUARY 17, 2019 9:30 AM

Oostburg Public Library  
213 N 8th St, Oostburg, WI 53070

### **AGENDA**

1. Call the meeting to order - Compliance with Open Meeting Law requirements.
2. Public Comment and Correspondence.
3. Approval of Minutes – November 29, 2018
4. Old business:
  - a. Update on bed bug policy for Monarch Library System - Draft
  - b. Noting damage in item record possible solution
5. New Business:
  - a. Vote on member positions for 2019
  - b. Damaged items owned at other libraries and Polaris permissions – Anneliese
  - c. Driver's license numbers in patron records – Alison
  - d. Damaged fees for non-replacement costs – Elizabeth
  - e. Delivery meeting update
6. Next Meeting: Determine 2019 meeting dates – will email directors for locations
7. Open Discussion: Open for circulation committee members to share ideas, concerns and solutions on circulation issues.
8. Adjourn